

**MINUTES OF THE MEETING  
OF RAWCLIFFE PARISH COUNCIL  
WHICH TOOK PLACE ON  
WEDNESDAY 27<sup>th</sup> JULY 2016  
IN RAWCLIFFE VILLAGE HALL, STATION ROAD**

Present: Councillor D. McKenna – Chairman (in the Chair)  
Councillor. R. Barker – Vice Chairman  
Councillor B. Clark  
Councillor A. Handley  
Councillor M. McKenna  
Councillor F.W. Sykes  
Councillor J. Taylor

In Attendance Mrs. P.A. Sykes (Clerk)  
4 Residents of the Parish  
Ward Councillor C. Fox  
Ward Councillor J. Barrett

**169 TO RECEIVE APOLOGIES FOR ABSENCE**  
Apologies were received from Councillor Patrick Sykes

It is a legal requirement that all apologies, forwarded to the Clerk, must contain the reasons for absence from Parish Council meetings. This information is confidential and will not be minuted.

**170 TO CONFIRM MINUTES OF THE PARISH COUNCIL MEETING**  
Minutes of the meeting of Rawcliffe Parish Council held on 22<sup>nd</sup> June 2016  
**RESOLVED** – proposed and seconded that the above minutes were circulated, read, and signed as a true copy.

**171 TO RECORD DECLARATION OF INTEREST**  
In accordance with the Code of Conduct which was adopted by Rawcliffe Parish Council on 27<sup>th</sup> June 2012 and amended on 26<sup>th</sup> September 2012 any member must declare an interest and identify the Agenda item which they think they may have an interest in according to the Declaration of Members Interest and the type of interest being declared.  
Councillor F.W. Sykes declared a non-pecuniary interest under Items 181 and a pecuniary interest under Items 188 & 191

**RESOLVED** - proposed and seconded that the Chairman suspend the meeting during the following item.

**172 PUBLIC PARTICIPATION**  
Any member of the public will be allowed no more than 5 minutes to address members present. Any suitable issues taken from this discussion will be placed on forthcoming Agenda.

Signed ..... Date .....

Mr. J. Morris asked if the Parish Council would contact ERYC and ask them to resurface High Street. The road surface is particularly bad and consequently the noise from traffic, especially HGV is unacceptable. It was noted that road surfacing in Snaith and Airmyn has recently taken place. The pathway at the side of the former Neptune Inn is not an adopted pathway. A further request for traffic calming measures has been requested. It was noted that when Police and ERYC were contacted regarding this matter the Parish Council was told that no such measures would be provided for the Parish of Rawcliffe. Ward Councillor J. Barrett is to look into this matter on behalf of the Parish Council.

**RESOLVED** proposed and seconded that the Chairman reopen the meeting.

**173 TO RECEIVE CHAIRMAN’S REPORT**

**ERNLLCA** – advice regarding Clerks Gratuity, Clerks timesheet and Parish Council Debit Card.  
**Trees on the Village Green** – 3 Tree Surgeons have inspected the trees and stated that there was an issue of neglect. It is the responsibility of Rawcliffe Parish Council to have the trees regularly maintained and this issue will be discussed during the September meeting. No planning application is required for maintenance works to the trees on Rawcliffe Village Green.  
**Changing Room Roof** – steps are underway to have this roof reinstated.  
**Parish Newsletter** - has been delivered to most properties in the Parish.  
**Stobarts Planning** – the Chairman will attend the meeting at Snaith Town Council offices.  
**Mayor of Snaith, Civic Service** – this was a particularly interesting and informative event and enjoyed by the Chairman and Councillor M. McKenna.

**174 TO RECEIVE CLERK’S REPORT**

The new computer is now installed and is working satisfactorily. A slight problem with the link with the new web site will be addressed.  
The new web should will be going live on Monday 1<sup>st</sup> August 2016.

**175 TO CONSIDER AND ACT UPON CORRESPONDENCE IF NECESSARY**

**ERYC** - Standards Committee Agenda – 19<sup>th</sup> July 2016.  
**ERNLLCA** – Resolutions to the 2016 Annual General Meeting are now invited. The Annual General Meeting will be held on Thursday 15<sup>th</sup> September, 2016.  
**ERYC** – Safety Camera Signs will not be installed on the A614 through the village.  
**Roy Zaifert** – has inspected the changing facilities at Rawcliffe Bridge Playing Field and states that to make a good job a flat roof should be installed. A corrugated roof would not make a permanent job.  
**ERYC** – Jim McGivern states that on the Walking the Riding website it would appear that both the paths mentioned are public rights of way.  
**ERYC** – Grass Cutting. Paul Palmer states that ERYC are not able to forward a cutting schedule with dates as ERYC do not cut to specific dates, the grass will be cut every 10 working days which will result in 14 cuts being achieved over the cutting season. Ward Councillor John Barrett states that ERYC have taken back the grass cutting in the Parish from a contractor who was contracted to carry out the work at the beginning of the season.  
**Mr. J. Morris** – has asked for councillors to consider checking High Street by looking at the cracks, undulations and surface and to spend a little time listening to empty artic tipping trailers going over the bad surface and report to ERYC.  
**ERYC** – Jim McGivern has looked at the two schedules produced following the walkabout held on June 2015 and can find no record of any issue having been raised at the location. The only issues raised were

the staining of wooden posts and painting of the litter bin in front of Costcutters. Dave Sach, Engineer has been informed. ERYC are to be contacted again regarding the kerb and pothole outside Costcutter shop on High Street. These two issues were highlighted during the walk about and have been highlighted with yellow spray.

**ERYC** –state that there is no action required to the pothole outside the Costcutter, High Street.

**ERYC** – Libraries and Multi Service Centres Consultation – Goole Monday 18<sup>th</sup> July 2016.

ERNLLCA – July Newsletter.

**176 TO CONSIDER AND APPROVE APPLICATIONS FOR MEMORIAL IN RAWCLIFFE CEMETERY**

Application for an additional inscription on the Counce memorial has been received.

No objection was given.

**177 TO CONSIDER PLANNING APPLICATIONS/PLANNING DECISION/INFORMATION**

**a) Notice of Applications** - none

**b) Notice of Decision** – none

**16/01629/PLF** – Erection of two storey extension to side inclusive of carport to side and two storey and single storey extension to rear (revised scheme of 16/00778/PLF). 29 Riverside, Rawcliffe. **APPROVED**

**c) Planning Appeal:** 16/00041/REFUSE – Erection of first floor extension to front and side – 2 Riverside Court, Rawcliffe. Application Number 16/00955/PLF

**178 TO RECEIVE AN UP TO DATE REPORT ON THE PLAY N SK8 PARK & TO DISCUSS RAWCLIFFE BRIDGE PLAYING FIELD AND CHANGING FACILITIES - (visit)**

**a. The monthly inspection of the play areas** in Rawcliffe and Rawcliffe Bridge have been carried out and the report received by the Clerk.

**b. A weekly ‘walk through’** inspection is taking place for Insurance purposes.

Some remedial work is required to the rope covered wires to the climbing frame. This matter is to be addressed immediately.

A local contractor has been contacted regarding re-roofing the existing changing facilities on the playing field at Rawcliffe Bridge. The contractor will supply the timbers and fix them if the parish Council will pay for the boarding and the felting. The cost to Rawcliffe Parish Council will be around £700.00 Members of Rawcliffe Crusaders Football have stated that they will repair the roof. Councillor D. McKenna suggested that the Parish Council would reimburse the football club for the materials.

**179 TO RECEIVE REPORTS FROM MEMBERS OF THE COUNCIL ON MEETINGS ATTENDED**

No outside meetings have taken place.

**180 TO DISCUSS THE APPLICATIONS TO FILL THE CASUAL VACANCY**

Five applicants have shown an interest in filling the casual vacancy. All interested parties will be invited to come along to a special meeting to give a short presentation to members of the Parish Council and state – Why they wish to be a councillor; what skills do they have which will benefit the Parish and what would they like to see happen in the Parish in the future.

**181 TO RECEIVE REPORT REGARDING THE CHURCHYARD PATHS**

**Churchyard Paths** – contractors hope to start on Monday 8<sup>th</sup> August. The necessary documentation has been received from Roy&Al Builders and will be forwarded to Rev. P. Ball for his information. To eliminate the risk of standing water on the new path it has been suggested that the use of flat top edgings

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would be sufficient. The tarmac would be level with the top of the path edging allowing water to run off and also avoiding a possible trip hazard.

Signed ..... Date .....

**182 TO DISCUSS THE LAYING OF CONCRETE STRIPS IN THE EXTENSION TO RAWCLIFFE CEMETERY**

The contractors have visited the Cemetery and checked the turning place. This area needs to be taken back to the base and re-laid.

Because of the projected cost of this work it was decided that this work should be put out to tender as soon as possible.

It was decided that concrete strips are now required in the new extension to the cemetery. It was agreed that a quotation should be sought to lay two concrete strips half way down the length of the new extension and on both sides of the path.

**183 TO DISCUSS THE POSSIBILITY OF PROVIDING FURTHER NOTICE BOARDS FOR THE PARISH**

It was decided to leave this item in abeyance.

**184 TO DECIDE UPON PROVISION OF A LITTER BIN AT PAPERMILL ROAD (DMcK) RESOLVED** – proposed and seconded that two further litter bins should be ordered – one for the end of Papermill Road and one for Royal Drive to be situated at the side of the seat. The Clerk has been instructed to check that the order for a new litter bin for the playground is still active.

**185 TO DISCUSS MEMORIAL BENCHES WITHIN THE PARISH (MMcK & FWS)**

**A vintage metal seat** was removed from Rawcliffe Cemetery for safe keeping. It was decided that this seat should be viewed again and if a small amount of work can bring the seat into its former state this should be carried out and the seat reinstated in Rawcliffe Cemetery.

**Memorial Seat** – a request has been made to install a memorial seat on Rawcliffe Village Green opposite the Creykes Public House. Councillor M. McKenna is to view the seat and report back to the September meeting.

**186 TO DISCUSS THE STATE OF THE TREES ON RAWCLIFFE VILLAGE GREEN (DMcK)**

ERYC Trees, Conservation and Landscape state that as the trees are owned by the Parish Council and are on land owned by Rawcliffe Parish Council they cannot inspect the trees.

A list of Arboriculture Consultants has been received and Councillor D. McKenna has received quotations for works required. This item will be discussed during the September Parish Council meeting.

In the meantime the Clerk has been instructed to contact British Telecom, ERYC Highways and Northern Power Grid as cables appear to be running through some of the trees.

**187 TO RECEIVE REPORTS FROM WARD MEMBERS**

Ward Councillor Fox outlined the problems facing the area if Planning Application 16/01991/PLF is approved by ERYC Planning Department and has urged Rawcliffe Parish Council to strongly object to this application on the grounds of additional HGV passing through the Parish.

Ward Councillor Fox has also expressed unease at the North Yorkshire planning application NY/2015/0313/FU on the grounds of disruption through the area because of increase of HGV on the roads and has asked Rawcliffe Parish Council to strongly object to this application.

Rawcliffe Bridge Scout and Beavers are enjoying success.

Some residents have asked for speed bumps to be installed in Chapel Lane. Ward Councillor Barrett suggested that, in his opinion, this would not be possible but would take this matter to ERYC.

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Ward Councillor Barrett urged Rawcliffe Parish Council to send a list of events taking place in the Parish in 2017 so these events can be advertised in the programme for Hull City of Culture and is investigating the possibility of the Tour de Yorkshire passing through this area in 2017.

Signed ..... Date .....

Ward Councillor Barret is investigating the possibility of parking restrictions on the corner of Papermill Road.

**188 TO DISCUSS AND APPROVE FINANCIAL MATTERS**

<b>a. Accounts for Approval</b>	<b>Invoice Total</b>	<b>Deductible VAT</b>
npower – Festive Lighting at Rawcliffe/R.Bridge 01.04.15-31.03.16	69.30	
ERYC – Rent for Rawcliffe Bridge Playing Fields 01.07.16 to 30.06.17	600.00	
P.A. Sykes – Expenses July	100.00	
Rawcliffe Village Hall – June rental	9.50	
Chronicle Publications – Adverts for Casual Vacancy 2 @ 153.60	307.20	
Whitegold Systems Installation of new computer	80.00	

**RESOLVED** all invoices received were approved for payment

**b. Payments made under powers specified in Section 4.1 Budgetary Control & Authority to Spend and included in the Financial Regulations (2014)**

**c. To approve Bank Reconciliation for June 2016**

Bank Reconciliation for the month of June has been circulated to all members and approved.

**RESOLVED** – proposed seconded and unanimously approved

**d. To accept and approve Budget Monitoring for the first quarter of the year.**

The Clerk circulated a copy of the Budget Monitor to all members and explained that quarterly Budget Monitoring will take place on the insistence of the Internal Auditor and explained to members how this monitoring system works.

**RESOLVED** – proposed, seconded and unanimously approved that the Budget Monitor for the first quarter of the financial year is accepted.

**189 TO CONFIRM THE DATE OF THE NEXT MEETING**

The next Parish Council meeting will take place on Wednesday 28th September 2016 at 7.00pm

**190 ITEMS TO BE PLACED ON THE AGENDA FOR THE NEXT MEETING OF RAWCLIFFE PARISH COUNCIL**

- Application for Grants
- Memorial Seats
- Tree maintenance on Rawcliffe Village Green
- Proposed speed restrictions on Thorne Road
- Re-roofing of the Changing Rooms

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***EXCLUSION OF THE PRESS AND PUBLIC FOR THE DURATION OF THIS AGENDA DUE TO THE CONFIDENTIAL BUSINESS TO BE DISCUSSED.***

**191 DISCUSS, APPROVE AND ACCEPT STAFF SALARY**

Signed ..... Date .....

Staff Salary £639.75

**RESOLVED** – that the invoice for staff salary and expenses, as presented, should be paid.

**192 TO APPROVE PAYMENTS TO INLAND REVENUE**

**RESOLVED** - that HMRC commitments are paid per the report submitted to Council.

Inland Revenue £75.11

There being no further business the meeting was closed at 8.40pm

Signed ..... Date .....