

**MINUTES OF THE MEETING
OF RAWCLIFFE PARISH COUNCIL
WHICH TOOK PLACE ON
WEDNESDAY 25th MAY 2016
IN RAWCLIFFE VILLAGE HALL, STATION ROAD
FOLLOWING THE ANNUAL MEETING
OF RAWCLIFFE PARISH COUNCIL**

Present: Councillor D. McKenna – Chairman (in the Chair)
Councillor. R. Barker – Vice Chairman
Councillor B. Clark
Councillor M. McKenna
Councillor F.W. Sykes
Councillor P.R. Sykes
Councillor J. Taylor

In Attendance Mrs. P.A. Sykes (Clerk)
4 Members of the public

117 TO RECEIVE APOLOGIES FOR ABSENCE

Apologies were received from Councillor A. Handley and Ward Councillors Fox and Barrett

Councillor Roy Dresser has tendered his resignation from Rawcliffe Parish Council for personal reasons. East Riding will be notified and a notice will be displayed on the Village Notice Boards and in the Goole Times Newspaper for 14 working days that a Casual Vacancy exists on Rawcliffe Parish Council.

It is a legal requirement that all apologies, forwarded to the Clerk, must contain the reasons for absence from Parish Council meetings. This information is confidential and will not be minuted.

118 TO CONFIRM MINUTES OF THE PARISH COUNCIL MEETING HELD ON WEDNESDAY 27th APRIL 2016

RESOLVED – proposed and seconded that the minutes of Rawcliffe Parish Council meeting held on Wednesday 27TH April 2016 were circulated, read, and signed as a true copy.

119 TO RECORD DECLARATION OF INTEREST

In accordance with the Code of Conduct which was adopted by Rawcliffe Parish Council on 27th June 2012 and amended on 26th September 2012 any member must declare an interest and identify the Agenda item which they think they may have an interest in according to the Declaration of Members Interest and the type of interest being declared.

Councillor F.W. Sykes declared a non-pecuniary interest under Item 128 and a pecuniary interest under Items 143 & 144. and stated that he would leave the building at the appropriate time

Councillor P. Sykes declared a non-pecuniary interest under Item 128

RESOLVED - proposed and seconded that the Chairman suspend the meeting during the following item.

120 PUBLIC PARTICIPATION

Any member of the public will be allowed no more than 5 minutes to address members present. Any suitable issues taken from this discussion will be placed on forthcoming Agenda.

RESOLVED proposed and seconded that the Chairman reopen the meeting.

121 TO RECEIVE CHAIRMAN’S REPORT

A report on the general state of the Parish was given by the new Chairman.

122 TO RECEIVE CLERK’S REPORT

The Beacon has been moved back to its resting place on the small green.

Rawcliffe Bridge and Rawcliffe Play areas have now been cut. The Clerk contacted ERYC and Tru-Green who stated that the grass was too wet to carry out the work earlier.

No Parking on the Grass/Green has been removed and every residence with the address The Green has received a letter regarding parking.

123 TO CONSIDER AND ACT UPON CORRESPONDENCE IF NECESSARY

Both Head Teachers of the schools were invited to attend a Parish Council meeting. Rawcliffe Bridge Head Teacher replied that she would be willing to come along to a meeting during the Autumn Term. Rawcliffe Head Teacher has not replied.

Rawcliffe Village Hall Committee Chairman state that only 15 minutes ‘set up time’ will be allowed before each booking. This follows a letter of complaint received by the Village Hall Committee from **Creykes Pre-School Playgroup** made an official complaint in writing to the Village Hall Secretary stating that the Village Hall could not be left open for the meeting of the Parish Council in April. Members agreed that the Village Hall should not have been made available for a 6pm meeting of the Parish Council. It was agreed that security in the Village Hall should be investigated and perhaps lock the inner door to the main hall and kitchen which would enable access to visitors to the other rooms without compromising the OFSTED regulations.

A resident of The Green has forwarded a letter asking for the logic behind removing the parking restriction signs from the Green.

Flood Liaison Group Meeting is to take place on 10th June 2016 at 10am, County Hall, Beverley.

Libraries Consultation – The Cabinet gave permission to consult on the proposal on 17th May 2016.

ERYC – Council Tax Discounts & Reductions – article could be placed in Parish Newsletter

Tesco Funding – Phase two of Tesco Local Community Scheme is open and will fund a number of projects to improve green spaces in the communities i.e. Outdoor Gyms.

ERYC Superfast Broadband – notification has been received that superfast broadband is available for residents and businesses in Rawcliffe. Posters giving details will be displayed.

124 TO CONSIDER AND APPROVE APPLICATIONS FOR MEMORIAL IN RAWCLIFFE CEMETERY

There were no applications for memorials.

Councillor Sykes has reared 8 Horse Chestnut trees and would like to plant these in Rawcliffe Cemetery.

Members agreed that this would be an asset to the new extension to the Cemetery.

The Holly trees at the left hand side of the Cemetery extension needs further attention.

125 TO CONSIDER PLANNING APPLICATIONS/PLANNING DECISION/INFORMATION

Signed Date

a) Notice of Applications

16/01629/PLF – Erection of two storey extension to side inclusive of carport to side and two storey and single storey extensions to rear (revised scheme of 16/00778/PLF) 29 Riverside, Rawcliffe. No comments were recorded.

b) Notice of Decision

16/00778/PLF – Erection of two storey extension inclusive of carport to side, two storey and single storey extension to rear. 29 Riverside, Rawcliffe. APPROVED

16/00955/PLF – Erection of first floor extension to front and side, 2 Riverside Court, Rawcliffe. REFUSED

16/00347/STPLF – Erection of an extension to existing factory, Cepac Paper Mill Road, Rawcliffe Bridge. APPROVED

16/01080/TELECOM – Installation of Radio Base Station – Howard Maden Machine Tools - WITHDRAWN

Temporary Road Closure 2nd July 2016 19.00hrs to 05.00hrs Sunday 3rd July – Snaith Road Level Crossing, Rawcliffe.

Reminder of the Town/Parish Council Planning Liaison Meeting to take place on Monday 13th June, 2016, 6.00pm to 8.00pm. Goole Leisure Centre.

East Riding & Hull Joint Minerals Local Plan Revised Preferred Approach Consultation will be published for public consultation on Monday 23rd May 2016.

Proposed mandatory School Keep Clear No Stopping Monday-Friday 8.30am-9.30am & 3pm-4pm restrictions. Bridge Lane & Paper Mill Road, Rawcliffe Bridge.

126 TO RECEIVE AN UP TO DATE REPORT ON THE PLAY N SK8 PARK & TO DISCUSS RAWCLIFFE BRIDGE PLAYING FIELD, CHILDREN’S PLAY AREA & SPORTS FACILITIES

a. The monthly inspection of the play areas in Rawcliffe and Rawcliffe Bridge have been carried out and the report received by the Clerk.

b. A weekly ‘walk through’ inspection is taking place for Insurance purposes.

Interest has been received regarding the use of the playing field as a football pitch.

RESOLVED that the state of the present changing room roof should be investigated by a contractor and a report and quotation submitted to the Parish Council.

RESOLVED that a waste bin should be ordered for the Skate Park end of the Play n Sk8 Park

127 TO RECEIVE REPORTS FROM MEMBERS OF THE COUNCIL ON MEETINGS ATTENDED

Councillor D. McKenna attended the final section of Advanced Chairmanship Training.

128 TO OPEN TENDERS AND DISCUSS THE WORKS REQUIRED TO THE PATHS IN St. JAMES’ CHURCHYARD

Three Tenders have been returned in sealed envelopes. These envelopes were opened and Tenders were:-

Contractor A	Declined to Tender
Contractor B	£8,400 + VAT
Contractor C	£11,716.00 + VAT

RESOLVED proposed and seconded that Roy&Al Builders have been successful in tendering in the sum of £8,400 + VAT for the work to the Church paths. The ‘turning circle’ in the Cemetery is also to receive some attention.

Signed Date

129 TO DISCUSS POSSIBLE CELEBRATIONS FOR HER MAJESTY THE QUEEN'S 90TH BIRTHDAY

It was agreed that there was insufficient time to organise a celebration.

130 TO APPROVE THE RAWCLIFFE CRUSADERS FOOTBALL CLUB LEASE

Following discussions during the April Parish Council Meeting regarding the Parish Council's liabilities as guarantor for the proposed lease to Rawcliffe Crusaders. Matthew Wilkinson of ERYC states that the reason the ERYC seeks guarantors for leases to sports clubs is to that the new sports facility remains maintained, safe and available for public use in the event that the sports club folds. On this basis ERYC would need the Parish Council to guarantee all the terms of the lease for the entire duration of the tenancy. In effect this would see the Parish Council stepping into the tenant's position if Rawcliffe Crusaders were to fail.

RESOLVED that a meeting should take place between Mr. Wilkinson of ERYC and Mr. T. Taggart to further discuss the situation.

131 TO DISCUSS AND APPROVE THE DISTRIBUTION OF THE PARISH NEWSLETTER

RESOLVED that the news letter should be printed by Broadley Printers and distributed by DN14 booklet distributor at the beginning of December and June. The cost of printing and distribution will be paid for by the Parish Council

132 TO MAKE A DECISION REGARDING 'SPEED CAMERA' SIGNS WITHIN THE PARISH

No replies have been received from ERYC/Humberside Police to request Speed Camera Signs for the parish.

133 TO DISCUSS THE STORAGE OF FESTIVAL EQUIPMENT

The Festival Committee are looking for a site to store their equipment. Members discussed possibilities but suggested to the Parish Council representative on the Festival Committee that this should be a Festival Committee decision.

134 TO DISCUSS THE CONDITION OF THE CEMETERY GATES

RESOLVED proposed and seconded that the Cemetery Gates will be painted.

135 TO MAKE A FINAL DECISION REGARDING THE UPDATING OF THE COMPUTER

RESOLVED that the Clerk agreed to use her personal computer for Parish Council planning issues and has been instructed to price a desktop computer rather than a laptop.

136 TO DISCUSS A SMOKE COMPLAINT – RIVERSIDE

A recent fire on waste land at Riverside prompted the Chairman to contact ERYC because of possible contamination. ERYC has agreed to look into this site.

137 TO DISCUSS AND RESOLVE A PROBLEM WITH THE DISPLAY OF PARISH COUNCIL DOCUMENTS

Because of the increased number of items requiring displaying on the Notice Board the question was asked whether or not a larger notice board is required for the Village Hall. It was agreed that members could investigate costs of a larger notice board from the internet.

138 TO DISCUSS THE CONDITION OF THE TWITCHILL AND THE CHINESE TAKE AWAY

Signed Date

It was agreed that the area at the side of the Chinese takeaway is rather derelict and unsafe. The Clerk has been instructed to contact ERYC regarding the overall appearance of the property including the guttering at the side of the building which is hanging down and the safety of an electrical cable running on the ground. ERYC are also to be asked for contact details for the owner of the Chinese take-away as this is in a conservation area are there any covenants.

139 TO RECEIVE REPORTS FROM WARD MEMBERS

Ward Councillors Fox and Barrett have sent apologies.

140 TO DISCUSS AND APPROVE FINANCIAL MATTERS

a. Accounts for Approval

	Invoice Total	Deductible VAT
Goole Times Newspapers – Public Notices, Tender	153.60	25.60
Yorkshire Water Green5.59		
Cemetery 8.15	13.74	
Rawcliffe Village Hall	16.62	
Reimbursement for 4 Parish Scrapbooks	48.00	

RESOLVED – All accounts were passed for payment.

b. Payments made under powers specified in Section 4.1 Budgetary Control & Authority to Spend and included in the Financial Regulations (2014)

Npower – Rawcliffe Bridge Festive Lighting	61.20
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RESOLVED all invoices received were approved for payment

141 TO CONFIRM THE DATE OF THE NEXT MEETING

The next meeting of Rawcliffe Parish Council will take place on Wednesday 22nd June 2016 in Rawcliffe Village Hall at 7.00pm

142 ITEMS TO BE PLACED ON THE AGENDA FOR THE NEXT MEETING OF RAWCLIFFE PARISH COUNCIL

It was agreed to limit the extra items on the agenda to 12 and each person submitting an agenda item should have their name included.

To discuss the purchase and method of payment for the Parish Computer

EXCLUSION OF THE PRESS AND PUBLIC FOR THE DURATION OF THIS AGENDA DUE TO THE CONFIDENTIAL BUSINESS TO BE DISCUSSED.

143 FURTHER DISCUSSION REGARDING THE CLERK’S GRATUITY & PENSION

No further information has been received.

Notice has been received from both NALC (National Association of Local Councils) and SLCC (Society of Local Council Clerks) via ERNLLCA (East Riding and North Lincolnshire Local Council Association) that a pay award had been negotiated for 2016/17 & 2017/18 the 2016/17 pay aware will be backdated to April 2016.

As a result, and after discussion by the Parish Council, Staff Salary was increased to Spinal Column Point 24 on the National Joint Council for Local Government Services (NJC) Pay Scale.

27/2016

RESOLVED proposed, seconded, one member abstained that the Clerks SCP should be increased to SCP 24 and the recommended increase in salary and commensurate with SCP 24 is approved and will take effect from 1st April 2016.

Signed Date

144 DISCUSS, APPROVE AND ACCEPT STAFF SALARY

Staff Salary £597.60

RESOLVED – that the invoice for staff salary and expenses, as presented, should be paid.

145 TO APPROVE PAYMENTS TO INLAND REVENUE

RESOLVED - that HMRC commitments are paid per the report submitted to Council.

Inland Revenue £59.80

There being no further business the meeting was closed at 9.20pm

Signed Date