

**MINUTES OF THE MEETING  
OF RAWCLIFFE PARISH COUNCIL  
WHICH TOOK PLACE ON  
WEDNESDAY 24th FEBRUARY 2016  
IN RAWCLIFFE VILLAGE HALL, STATION ROAD  
At 7.00pm**

Present: Councillor P.R. Sykes – Chairman (in the Chair)  
Councillor. D. McKenna – Vice Chairman  
Councillor R. Barker  
Councillor B. Clark  
Councillor R. Dresser  
Councillor A. Handley  
Councillor M. McKenna  
Councillor F.W. Sykes

In Attendance Mrs. P.A. Sykes (Clerk)  
Ward Councillor Caroline Fox  
Karen Wood ERYC  
2 members of the public

**033 TO RECEIVE APOLOGIES FOR ABSENCE**

Ward Councillor John Barrett and Councillor John Taylor offered their apologies.  
**RESOLVED** – that the above apologies were accepted.

It is a legal requirement that all apologies, forwarded to the Clerk, must contain the reasons for absence from Parish Council meetings. This information is confidential and will not be minuted.

**034 TO CONFIRM MINUTES OF THE PARISH COUNCIL MEETING HELD ON WEDNESDAY 27th JANUARY 2016**

**RESOLVED** – proposed and seconded that the minutes of Rawcliffe Parish Council meeting held on Wednesday 27<sup>th</sup> January 2016 were circulated, read and signed as a true copy.

**035 TO RECORD DECLARATION OF INTEREST**

In accordance with the Code of Conduct which was adopted by Rawcliffe Parish Council on 27<sup>th</sup> June 2012 and amended on 26<sup>th</sup> September 2012 any member must declare an interest and identify the Agenda item which they think they may have an interest in according to the Declaration of Members Interest and the type of interest being declared.

Councillor F.W. Sykes declared a non-pecuniary interest under Item 44 and a pecuniary interest under Items 49 & 54.and stated that he would leave the building at the appropriate time

**RESOLVED** - proposed and seconded that the Chairman suspend the meeting during the following item.

Signed ..... Date .....

**036 PUBLIC PARTICIPATION**

Any member of the public will be allowed no more than 5 minutes to address members present. Any suitable issues taken from this discussion will be placed on forthcoming Agenda.

A resident of the Parish spoke of the grave concerns of some residents towards the increased numbers of HGV vehicles and traffic in general. It was agreed that this is becoming a serious problem and will only get worse if the situation is not addressed. It was agreed that this item will be placed on the March Agenda for thorough discussion.

The Chairman opened the meeting following the above item.

**037 TO RECEIVE CHAIRMAN’S REPORT**

The Chairman thanked those members of the Parish who distributed leaflets regarding dog fouling. The Chairman reported that the new Cemetery Sign has been erected. The Rawcliffe Cost Cutter had an attempted burglary within the last few days.

**038 TO RECEIVE CLERK’S REPORT**

**Rawcliffe Bridge School** accepted their responsibility for any further repairs to the Notice Board. **ERYC** have erected two salt bins. One at the Cemetery and one between the Church gate, bus stop and zebra crossing.

**Paul Robinson, Area Engineer, Highways** states that although the small green is owned by the Parish Council it should still be considered as a public area and his suggestion is that boulders should not be placed on the Green but perhaps planters. To place boulders on the Green would leave the Parish Council open to a claim should a vehicle or person suffer injury.

**Tru-Green** – The Clerk has contacted Tru Green to request an early visit once the cutting season commences.

**Community Transport** – Andy Jackson, Community Development Worker asks if there are any community transport issues or enquiries. Contact can be made with Andy Jackson who will try and address these issues.

**039 TO CONSIDER AND ACT UPON CORRESPONDENCE IF NECESSARY**

**Goole Fields Wind Farm Community Fund** – is now open to receive applications until 5pm on Thursday 31<sup>st</sup> March 2016

**ERYC Parish News**

**ERYC Local Plan – Strategy Document**

**Mr. R. Wilson** - thanks those concerned on the production and distribution of the dog fouling leaflet.

**PCSO Helen Anderson** – informs the Parish of several breaks ins of secure parked Transit vans in the area and has included a poster.

**Inspector Jo York, Goole Communities Team** – acknowledges correspondence from the Parish Council concerning speeding on Bell Lane, Rawcliffe. Further queries should be forwarded to the Road Safety partnership as the Police cannot do anything about these in isolation and all complaints of speeding, have to go through the council’s speed management strategy.

**ERNLLCA Advanced Chairmanship 3 part course.** Councillor D. McKenna & Councillor P. Sykes will attend.

**ERNLLCA** – monthly newsletter.

It has been noted that a leaflet has appeared in Goole Library regarding the temporary bus service from Goole to Moorends. Nothing was known about such a leaflet and the Clerk has been instructed to contact ERYC for clarification and request a survey form so the needs of the Parish could be monitored.

**040 TO CONSIDER AND APPROVE APPLICATIONS FOR MEMORIAL IN RAWCLIFFE CEMETERY**

An application to replace a memorial in Rawcliffe Cemetery in memory of Lillian Loft White. **RESOLVED** that no charge should be levied as this request is for a replacement to existing headstone.

A commercial Waste Transfer Note has been received, completed and returned to East Riding of Yorkshire Council. Without this document cemetery waste cannot be collected.

01.04.2016 to 29.04.2016 - four weekly – 19.14

02.05.2016 to 04.11.2016 – fortnightly – 66.99

07.11.2016 to 31.03.2017 – four weekly – 47.85

It was agreed that the removal of the old skip and confirmed that the new waste bin has been a success.

**041 TO CONSIDER PLANNING APPLICATIONS/PLANNING DECISION/INFORMATION**

**a) Notice of Applications**

**16/00347/STPLF** – Erection of an extension to existing factory. Cepac Paper Mill, Paper Mill Road, Rawcliffe Bridge. No objection was given.

**b) Notice of Decision**

**15/02413/PLF** – Installation of ground mounted solar array (consisting of 960 panels) and associated infrastructure. Land North West of Pets Pad, Snaith Road, Rawcliffe. **APPROVED**

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**c) Tree Works**

**NY/2015/0313/FULL** – Proposed development at former Snaith (Pollington) Airfield, Great Heck, Selby. As this proposed development is not within Rawcliffe Parish there is no legal obligation for any other Local Authority to inform or consult on any such proposals.

Snaith & Cowick Town Council have forwarded a letter to Rawcliffe Parish Council stating that in future they will, as mutual respect for each other, advise neighbouring county, town and parish councils of large planning applications receiving consideration where it is known the impact will be more widely felt. This action will allow time to review the applications and submit a response should they wish to do so.

**The Clerk e-mailed a letter of objection to this proposed development on 3<sup>rd</sup> February 2016.**

Since that date, Councillors M & D McKenna attended a meeting concerning this proposed application. It was agreed that this matter should be included in the March meeting.

The Clerk has been instructed to contact Cepac (Mr. John White) and ask that their lorries do not come through the village but use the Thorne exit from the motorway and enter the village via Thorne Top Road.

**042 TO RECEIVE AN UP TO DATE REPORT ON THE PLAY N SK8 PARK**

**a. The monthly inspection of the play areas** in Rawcliffe and Rawcliffe Bridge have been carried out and the report received by the Clerk.

**b. A weekly ‘walk through’ inspection** is taking place for Insurance purposes.

- 043 TO RECEIVE REPORTS FROM MEMBERS OF THE COUNCIL ON MEETINGS ATTENDED**  
 Councillor Handley attended the Drax Liaison Meeting and reported the situation between Drax Power Ltd., and the Government.  
 There are funds available from the Wind Farm for local organisations and interested parties should contact Karen Woods in the first instance.  
 Councillor Dresser urged members to visit the Walkers are Welcome site. [www.walkingsnaithvale.co.uk](http://www.walkingsnaithvale.co.uk)
- 044 TO DISCUSS THE WORKS REQUIRED TO THE PATHS IN St. JAMES' CHURCHYARD**  
 Further documentation has been received from Rev. Philip Ball which would enable the work to the two paths to take place without a Faculty.  
 Mrs. L. Morris, Church Warden confirms that the Church Wardens have no objection to these plans.  
**RESOLVED** – that the Clerk will contact three local contractors and invite them to tender for this work.
- 045 TO DISCUSS AND REVIEW, IF NECESSARY, THE EMERGENCY PLAN, FINANCIAL REGULATIONS, ASSET REGISTER, STANDING ORDERS,**  
**Emergency Plan**  
 ERYC have been informed of the contact details of all councillors elected in the 2015 elections.  
**RESOLVED** that the Emergency Plan is approved as being fit for purpose.  
**Financial Regulations.**  
 NALC have issued a revised document which has been circulated to all members.  
**RESOLVED** that the revisions as per NALC's recommendations should be applied.  
**Standing Orders**  
**RESOLVED** that the present Standing Orders are fit for purpose.  
**Asset Register**  
 The Clerk presented a true list of assets taken from the Asset Register.  
**RESOLVED** – that this information should be approved.  
 It was noted that the above documents will appear on the new Parish Council website.
- 046 TO DISCUSS THE PROGRESS WITH THE PARISH COUNCIL WEBSITE**  
 A training session has taken place in Hull for the Management of the web site. The Clerk attended this training and found it most useful.  
**RESOLVED** – that Visionict will be the organisation to build the new web site for the Parish of Rawcliffe. The Clerk will forward as much information as necessary to help complete the web site. Photographs will be added.
- 047 TO DISCUSS THE HEALTH OF THE TREES AT THE REAR OF THE VILLAGE GREEN**  
**RESOLVED** – that the Clerk will contact ERYC and request a visit from their tree section to trim the trees close to the new zebra crossing. When in full leaf the excess foliage will become a safety issue.
- 048 TO RECEIVE A REPORT FROM ERYC REPRESENTATIVE IN CONNECTION WITH REQUEST FOR A GUARANTOR FROM THE CRUSADERS FOOTBALL CLUB**  
 ERYC representative Karen Wood explained to the Parish Council that the football club is very successful and would like to rent the adjacent field which will become vacant after harvest 2016. The Crusaders Football Club has all necessary procedures in place but require Rawcliffe Parish Council to become a Guarantor for the life of the lease. This could be 7 years.  
**RESOLVED** – that Rawcliffe Parish Council will send an 'In Principal' letter to ERYC stating that they would act as guarantor. There will not be any financial cost at the moment

12/2016

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- 049 TO RECIVE A REPORT REGARDING PROGRESS WITH THE PENSIONS REGULATOR**

Signed ..... Date .....

At this point Councillor F.W. Sykes took no further part in the meeting and left the building.  
 1<sup>st</sup> March 2016 is the date by which Rawcliffe Parish Council should have in place a Pension scheme for its employees.

The Pensions Manager has contacted the Clerk and confirmed that should the Parish Council decide to participate in the Local Government Pension fund then the contribution paid by the Clerk would be 5.5% based on the present monthly pay, the employer contributions for the year 2016/17 and based on employer contributions would be £179.47 per month (27.3%). This calculation is revised every 3 years.

ERYC will contact the Clerk to advise how the administration of this scheme should work.

A heated discussion took place with some members wishing to delay the decision until further Pension Providers have been contacted. It was noted that the deadline is in 6 days time and that other Pension Providers have been contacted without success.

A proposition was made that Rawcliffe Parish Council accept the LGPF .

An amendment was made that Rawcliffe Parish Council should not accept the LGPF and find a cheaper Pension Provider.

The amendment was taken first that Rawcliffe Parish Council should not accept the LGPF and find a cheaper Pension Provider – by show of hands 3 voted

The proposition that Rawcliffe Parish Council accept the terms of the LGPF – by show of hands 3 voted.

The Chairman voted for the acceptance of the LGPF.

Councillor R. Barker stated that he wished that his vote against taking part in the LGPF should be minuted.

**RESOLVED** – Rawcliffe Parish Council wish to participate in the Local Government Pension Scheme administered by the East Riding Pension Fund. The Clerk, Pauline A. Sykes may be a member of the Local Government Pension Scheme. This resolution to be implemented immediately.

**050 TO RECEIVE REPORTS FROM WARD MEMBERS**

Ward Councillor Caroline Fox confirms that she is strongly opposed to the planning application NY/2015/0313/FULL. Councillor Fox confirmed the increase in operational hours and the increase in the volume of HGV and other vehicles from this site and stated that all the surrounding villages will suffer. It has been noted that Rawcliffe Parish Council have already objected to this proposal and Councillor Fox urged residents to forward their own objections to North Yorkshire Council.

**051 TO DISCUSS AND APPROVE FINANCIAL MATTERS**

**a. Accounts for Approval**

	<b>Invoice Total</b>	<b>Deductible VAT</b>
ERYC – Election recharges, May 2015	1,725.30	
ERYC – rent, Land off Bridge Lane, Rawcliffe Bridge	100.00	
Harry Broadley & Sons – Dog Fouling Posters	73.00	
ERNLLCA – Website Management Training	90.00	15.00
ERNLLCA – Advanced Chairmanship Course 2 Councillors	108.00	18.00
Rawcliffe Village Hall	9.50	
P.A. Sykes – Travelling Expenses to Hull – Web Site training	28.08	
Vikings – Toner for photocopier	151.87	25.31
Wade Joinery – Cemetery Sign	600.00	

**b. Payments made under powers specified in Section 4.1 Budgetary Control & Authority to Spend and included in the Financial Regulations (2014)**

**RESOLVED** – All accounts were passed for payment.

Signed ..... Date .....

ERNLLCA inform the Parish Council of the main changes which will be highlighted during the Annual Audit.

NALC have issued an updated version of Financial Regulations.

**052 TO CONFIRM THE DATE OF THE NEXT MEETING**

The next Parish Council meeting will be held on Wednesday 23<sup>rd</sup> March 2016 at **7.00pm**

**ANNUAL PARISH MEETING** – 6.00pm Wednesday 27<sup>th</sup> April, 2016 followed at 7.00pm by the April Parish Council meeting.

**ANNUAL MEETING OF THE COUNCIL** - 6.00pm Wednesday 25<sup>th</sup> May, 2016 followed at 7.00pm by the May Parish Council meeting.

**053 ITEMS TO BE PLACED ON THE AGENDA FOR THE MARCH MEETING OF RAWCLIFFE PARISH COUNCIL**

To discuss applications for Grants

To discuss and address traffic concerns in the Parish

To discuss the possibility of a Parish Newsletter

To receive information from ERYC Planning and Environment Agency regarding the status of Rawcliffe as a High Risk Flood Area

***EXCLUSION OF THE PRESS AND PUBLIC FOR THE DURATION OF THIS AGENDA DUE TO THE CONFIDENTIAL BUSINESS TO BE DISCUSSED.***

**054 DISCUSS, APPROVE AND ACCEPT STAFF SALARY**

Staff Salary £593.60

**RESOLVED** – that the invoice for staff salary, as presented, should be paid.

**055 TO APPROVE PAYMENTS TO INLAND REVENUE**

**RESOLVED** - that HMRC commitments are paid per the report submitted to Council.

Inland Revenue £63.80

There being no further business the meeting was closed at 9.00pm

Signed ..... Date .....