

**MINUTES OF THE MEETING
OF RAWCLIFFE PARISH COUNCIL
WHICH TOOK PLACE ON
WEDNESDAY 23rd NOVEMBER 2016
IN RAWCLIFFE VILLAGE HALL, STATION ROAD
AT 7.00PM**

Present: Councillor D. McKenna – Chairman (in the Chair)
Councillor. R. Barker – Vice Chairman
Councillor A. Handley
Councillor M. McKenna
Councillor F.W. Sykes
Councillor P.R. Sykes
Councillor J. Taylor
Councillor S. Wade

In Attendance Mrs. P.A. Sykes (Clerk)
3 Visitors
Ward Councillor C. Fox
Ward Councillor J. Barrett

253 TO RECEIVE APOLOGIES FOR ABSENCE

Apologies were received from Councillor B. Clark

It is a legal requirement that all apologies, forwarded to the Clerk, must contain the reasons for absence from Parish Council meetings. This information is confidential and will not be minuted.

254 TO CONFIRM MINUTES OF THE PARISH COUNCIL MEETING

Minutes of the meeting of Rawcliffe Parish Council held on 26th October 2016

RESOLVED – proposed and seconded that the above minutes were circulated, read, and signed as a true copy.

255 TO RECORD DECLARATION OF INTEREST

In accordance with the Code of Conduct which was adopted by Rawcliffe Parish Council on 27th June 2012 and amended on 26th September 2012 any member must declare an interest and identify the Agenda item which they think they may have an interest in according to the Declaration of Members Interest and the type of interest being declared.

Councillor M. McKenna declared a non-pecuniary interest under Item 264.

Councillor F.W. Sykes declared a pecuniary interest under Item 275 & 276 and stated that he would leave the building at this point.

Councillor P.R. Sykes proposed a non pecuniary interest under item 271.

Councillor S. Wade declared a non pecuniary interest under item No. 263.

RESOLVED - proposed and seconded that the Chairman suspend the meeting during the following item.

256 PUBLIC PARTICIPATION
Any member of the public will be allowed no more than 5 minutes to address members present. Any suitable issues taken from this discussion will be placed on forthcoming Agenda.
Joyce Dickinson – Rawcliffe PTFA confirmed the activities which are to take place at the switch on of the Christmas Lights on Rawcliffe Village Green. Mrs. Dickinson explained the situation concerning the Insurance for the event. Members agreed to reimburse the PTFA for the cost of their Insurance.

The meeting was re-opened.

257 TO RECEIVE CHAIRMAN’S REPORT
The proposed extension of the 40mph speed limit and a petition from the Village asking for speed control through the village will be brought to the attention of ERYC during a meeting at County Hall.
The recently attended Conference in Hull was very intense and most interesting. Members were urged to take advantage of the many training sessions.
North Yorkshire Council are to visit the Pollington site regarding the Stobarts lorries. The increase of HGV activity will impinge upon the through traffic in Rawcliffe.
The ownership of Public Footpaths within the Parish is to be queried with ERYC.

258 TO RECEIVE CLERK’S REPORT
A fixed penalty has been issued in the area for not cleaning up after a dog had fouled.
The street light in the Churchyard is now working.
War Memorial area has been tidied up in time for Remembrance Sunday.
War Memorial Trustees would like to thank the Parish Council for arranging to maintain the War Memorial and surrounding area.
Public Payphones may be adopted for £1 if the Parish Council agreed. These could be used to house defibrillators.
ERNLLCA Conference 18th November 2016 proved to be extremely informative. There were 6 Workshops and two Plenary Workshops. Risk Assessment/Insurance was very interesting and proved food for thought, especially where Insurance for social media was concerned. The Clerk is to contact the Parish Council’s insurers for their advice.
Tree Works – the start date of this work is to be queried.
A resident of Bell Lane would like some action taken regarding the dropping, off a trailer, of horse manure and straw. Members agreed this was not an offence and not a Parish Council matter.

259 TO CONSIDER AND ACT UPON CORRESPONDENCE IF NECESSARY
ERYC – require assistance with the annual estimate of those sleeping rough on the morning of Wednesday 16th November. It would appear there is one person sleeping rough at Gyne corner.
Liz Sargeanson, Senior Caseworker for Andrew Percy MP – states that a concern has been raised from a resident with regards to the condition of the footpath outside St. James’ Church. The Clerk has been instructed to check with ERYC regarding ownership of this stretch of footpath.
ERNLLCA – October Newsletter.
AECOM – Update to East Riding of Yorkshire Landscape Character Assessment.
ERYC Traffic & Parking Services Section acknowledge our request for additional 40mph signs in the village.
ERYC Traffic and Parking Team have forwarded their reply to Mr. Harding of Station Road, Rawcliffe asking for speed reducing measures at the bend where Royal Drive meets Station Road. Extra SLOW road markings are to be added to this area.
Grant Finder informs the Parish Council that Galaxy Hot Chocolate Fund is open for applications.

North Yorkshire Council state that NY/2015/0313/FUL planning application for the former Snaith (Pollington) Airfield on behalf of the Stobart Group is to be discussed at Committee scheduled for 15th November.

ERYC – A Budget event will be taking place at Beverley on Thursday 24th November 2016.

Croda 1% Club – would like details of the number of seats on the Village Green which need painting and possibly refurbishing, a preferred colour and any other small jobs that could be completed at the same time. It was decided that the position of the seats, colour and a request to paint the Beacon would be forwarded to Croda.

Rawcliffe Crusaders – have forwarded the year accounts and copies of invoices which have been paid from the grant to date.

260 TO CONSIDER AND APPROVE APPLICATIONS FOR MEMORIAL IN RAWCLIFFE CEMETERY

Application to add an additional inscription to the Cawkwell Memorial.

261 TO CONSIDER PLANNING APPLICATIONS/PLANNING DECISION/INFORMATION

a) Notice of Applications

16/02460/PLF – Amended Plans – Erection of 10 dwellings with associated access and parking (access and layout to be considered. No objection was raised to this application

16/03575/PLF – Erection of first floor extension to side and single storey extension to rear – (Revised Scheme of 16/00955/PLF) 2 Riverside Court, Rawcliffe. ERYC should be mindful of the impact of on street parking should this application be approved. This is a cul-de-sac and further on street parking would be detrimental to the area. A letter of objection has been received from a resident and acted upon. Rawcliffe Parish Council has no comment on this application.

16/03792/TELECOM – Installation of a 12.7m mast supporting 3 antennas and 2 transmission dishes, 2 equipment cabinets and associated ancillary works – Waste Water Treatment Works, Rawcliffe Road, Rawcliffe. Members strongly objected to this application. The proposed site is at the side of the A614 and is highly visible when approaching or leaving the village. Members would have no objection should the mast be placed in a different place less visible.

b) Notice of Decision

16/02895/PLF – Erection of detached garage following demolition of existing garage at West Pasture Farm. APPROVED

16/02991/PLF – Change of use of public house to 3 self contained flats and existing storage area into an annexe. Royal Oak, West End. REFUSED

262 TO RECEIVE AN UP TO DATE REPORT ON THE PLAY N SK8 PARK & TO DISCUSS RAWCLIFFE BRIDGE PLAYING FIELD

a. The monthly inspection of the play areas in Rawcliffe and Rawcliffe Bridge has been carried out and the report received by the Clerk.

b. A weekly ‘walk through’ inspection is taking place for Insurance purposes.

263 TO DISCUSS THE POSSIBILITY OF USING FACEBOOK

RESOLVED – that Councillor S. Wade will initiate Facebook for Rawcliffe Parish Council and will run and maintain this service.

264 TO DISCUSS THE CONTENT OF THE WINTER NEWSLETTER

Councillor M. McKenna outlined the content of the Winter Newsletter. All members were in favour and this will be delivered to residents in the Parish after Christmas.

265 TO RECEIVE A REPORT AND DISCUSS THE PORTACABIN AT RAWCLIFFE BRIDGE

Chairman and Vice-Chairman will inspect the refurbished changing rooms at Rawcliffe Bridge.

- 266 TO DISCUSS THE CONDITION OF THE FOOTPATH CLOSE TO CHURCH/BUS SHELTER**
ERYC are stating that the length of footpath in front of Church and opposite the fish shop is under the ownership of the Parish Council. ERYC maintain the trees on this land but it has been noted that during the streetscene works this footpath did not receive attention. Councillor McKenna will explain to Mr. Royston the ownership of this piece of land.

- 267 TO RECEIVE REPORTS FROM MEMBERS OF THE COUNCIL ON MEETINGS ATTENDED**
Councillor Handley attended the recent Drax Liaison meeting and reported the situation concerning Biomass Pellet Unit. Would it be possible to put names forward for next year's Awards.
Croda Liaison Meeting – Cepak are taking the driving issues very seriously. Each vehicle is fitted with a dash-cam and disciplinary measures are taken towards drivers who are not adhering to the rules. If residents are aware of any problems with the drivers then the registration number of the offending vehicle is to be taken and reported to Mr. John White.
Councillors D & M McKenna attended the recent Disciplinary Training session by ERNLLCA.
Northallerton Planning meeting attended by chair and Cllr. M. McKenna where the Chair gave a presentation to NYCC Councillors regarding the development of Pollington airfield and its impact on traffic through the village of Rawcliffe.
Chair and Cllr. M. McKenna attended full Council meeting at ERYC , Beverley along with Ward Councillor C. Fox.
Councillor F. Sykes stated that Remembrance Sunday Services were both very well attended and thanked those present for their presence.

- 268 TO RECEIVE REPORTS FROM WARD MEMBERS**
Ward Councillor J. Barrett has forwarded a copy of the Funding Times which was forwarded to Parish Council members.
The proposed cycle route which received a grant from Rawcliffe Parish Council is proceeding to completion.
The Vale of Snaith Action Group is aware of the present HGV activity and are monitoring further increases.
Councillor Fox urges residents of Papermill Road to endeavour to get ERYC to agree to placing a 20mph speed limit on Papermill Road. Councillor Taylor stated that many years ago the then MP visited the site and agreed that traffic calming measures should be highlighted as this road receives a high volume of HGV and is highly populated with a substantial number of children living in the area. Ward Councillor Fox stated that she will contact ERYC for a site meeting to try and address this situation. Councillor Taylor asked that he be included in these discussions. It was agreed that should all the requested speed restriction signs be successful there is still a shortage of Police to implement these restrictions. Councillor Fox confirmed the earlier report regarding the meeting at Northallerton.

- 269 TO CONFIRM RAWCLIFFE PARISH COUNCIL'S REPRESENTATIVE ON RAWCLIFFE IN NEED CHARITY**
RESOLVED – that Councillor F.W. Sykes will be the Parish Council's representative on this charity.

- 270 TO DISCUSS THE NEED FOR TWO FURTHER PARISH COUNCIL REPRESENTATIVES FOR THE WIDOWS CHARITY**

Signed Date

RESOLVED – that Councillor S. Wade will be the Parish Council’s representative on this charity. One other trustee is required.

271 TO RECEIVE A REPORT CONCERNING ENTERTAINMENT DURING THE CHRISTMAS TREE LIGHTS SWITCH ON AT RAWCLIFFE VILLAGE GREEN

Rawcliffe Lights Switch on 2016 – Rawcliffe School PTFA have organised the proceedings for this event commencing at 5.50pm on the Village Green and culminating in a Christmas Music Extravaganza in St. James Church.

272 TO DISCUSS AND APPROVE FINANCIAL MATTERS

a. Accounts for Approval	Invoice Total	Deductible VAT
Rawcliffe Village Hall	13.00	
John Morris – Cleaning of Bus Shelters other maintenance	524.00	
Viking – Stationary & Cartridges	127.59	
Tru-Green Ltd.,- Annual maintenance for the Parish	8,160.00	
NEST Pension (direct debit)		
Alan Johnson – Interim Audit	185.00	
Boothferry Pest Services – Cemetery	110.00	
Rawcliffe PTFA – Reimbursement of Insurance costs	200.00	
RESOLVED all invoices received were approved for payment		

It has been noted that no accounts have been received from the Festival Committee.

b. Payments made under powers specified in Section 4.1 Budgetary Control & Authority to Spend and included in the Financial Regulations (2014)

c. To approve Bank Reconciliation for October 2016.

RESOLVED – the October Bank Reconciliation was circulated to all members and was approved by the Council

d. To discuss the Budget 2017/18

RESOLVED – that taking into account the recent Bank Reconciliation and the recent Budget Monitoring statement and up to date spending which was circulated to all members the Budget for 2017/18 was discussed and set appropriately for 2017/18. This enabled the Precept to be levied upon ERYC to be set.

e. To discuss the setting of the Precept 2017/18

ERYC inform the Parish Council that the provisional 2017/18 tax base for Rawcliffe Parish Council is £709.9 Band D. To determine the amount of Council Tax attributable to the Parish Council on a band D bill the precept is divided by the tax base. These figures are provisional and will be recommended for approval at the Cabinet meeting to be held on 13th December.

The Council Tax Support Grant which Rawcliffe Parish Council received in 2016/17 is no longer available.

RESOLVED - Proposed and seconded that the Precept levied upon ERYC for the financial year 2017/18 should be increased to £46,652.00 which would be an increase of 7% subject to the recommendation for approval at the Cabinet meeting to be held 13th December 2016.

The vote by show of hands for the proposition was 7 in favour, 1 abstention.

273 TO CONFIRM THE DATE OF THE NEXT MEETING

The next Parish Council meeting will take place on Wednesday 25th January 2017 at 7.00pm

274 ITEMS TO BE PLACED ON THE AGENDA FOR THE NEXT MEETING OF RAWCLIFFE PARISH COUNCIL

To conclude the discussions regarding the clerks Gratuity/Expenses/Time sheet.

To look into the difference between Footpaths, Footways and Public Rights of Way

To discuss whether or not the Parish Council should adopt the payphone.

EXCLUSION OF THE PRESS AND PUBLIC FOR THE DURATION OF THIS AGENDA DUE TO THE CONFIDENTIAL BUSINESS TO BE DISCUSSED.

275 TO DISCUSS AND FINALISE THE STAFF GRATUITY

The clerk will contact ERNLLCA for a final figure.

276 DISCUSS, APPROVE AND ACCEPT STAFF SALARY & DISCUSS CLERKS EXPENSES

Staff Salary	£639.75
--------------	---------

Travelling Expenses to Conference November	£ 23.94
--	---------

RESOLVED – that the invoice for staff salary and expenses, as presented, should be paid.

277 TO APPROVE PAYMENTS TO INLAND REVENUE

RESOLVED - that HMRC commitments are paid per the report submitted to Council.

Inland Revenue	£75.11
----------------	--------

There being no further business the meeting was closed at 9.40pm

Signed Date