

**MINUTES OF THE MEETING  
OF RAWCLIFFE PARISH COUNCIL  
WHICH TOOK PLACE ON  
WEDNESDAY 23<sup>rd</sup> MARCH 2016  
IN RAWCLIFFE VILLAGE HALL, STATION ROAD  
At 7.00pm**

Present: Councillor P.R. Sykes – Chairman (in the Chair)  
Councillor. D. McKenna – Vice Chairman  
Councillor R. Barker  
Councillor B. Clark  
Councillor R. Dresser  
Councillor A. Handley  
Councillor M. McKenna  
Councillor F.W. Sykes

In Attendance Mrs. P.A. Sykes (Clerk)  
Ward Councillor Caroline Fox  
Ward Councillor John Barrett  
3 members of the public

**61 TO RECEIVE APOLOGIES FOR ABSENCE**

Apologies were received from Councillor John Taylor  
**RESOLVED** – that the above apologies were accepted.

It is a legal requirement that all apologies, forwarded to the Clerk, must contain the reasons for absence from Parish Council meetings. This information is confidential and will not be minuted.

**062 TO CONFIRM MINUTES OF THE PARISH COUNCIL MEETING HELD ON WEDNESDAY 24<sup>th</sup> February 2016**

**RESOLVED** – proposed and seconded that the minutes of Rawcliffe Parish Council meeting held on Wednesday 24<sup>th</sup> February 2016 were circulated, read, a note was made that Agenda Item 060 should read ...the Parish Council’s contribution will be 3% of the qualifying earnings. The minutes were then signed as a true copy.

**RESOLVED** – proposed and seconded that the minutes of Rawcliffe Parish Council meeting held on Wednesday 9<sup>th</sup> March 2016 were circulated, read and signed as a true copy.

**063 TO RECORD DECLARATION OF INTEREST**

In accordance with the Code of Conduct which was adopted by Rawcliffe Parish Council on 27<sup>th</sup> June 2012 and amended on 26<sup>th</sup> September 2012 any member must declare an interest and identify the Agenda item which they think they may have an interest in according to the Declaration of Members Interest and the type of interest being declared.

Councillor F.W. Sykes declared a non-pecuniary interest under Item 72 and a pecuniary interest under Items 88 & 89.and stated that he would leave the building at the appropriate time

**RESOLVED** - proposed and seconded that the Chairman suspend the meeting during the following item.

**064 PUBLIC PARTICIPATION**

Any member of the public will be allowed no more than 5 minutes to address members present. Any suitable issues taken from this discussion will be placed on forthcoming Agenda.

**Grass Cutting** – It was noted that newly cut grass has partly covered gravestones and flowers.

**Planning Application, North Yorkshire** – A member of the public attended a recent meeting at Pollington and stated that if an alternative route could be suggested then the HGV may be re-routed away from the surrounding villages.

**Speed of HGV through the village** – The speeding of HGV through the village is of grave concern to some residents. Although the Clerk has written to the Police nothing seems to have been done to address this situation. Councillor David McKenna stated that he had telephoned the Police who appeared very negative offering a speed camera sign. Contents of some lorries are spilling onto the road and it would appear that some lorries are over the weight limit. It would appear that since the Drax Link Road has been reopened after repairs to Newland Bridge the volume of HGV passing through the village has increased. Councillor Dresser has contacted one vehicle operator to ask why conveys of their lorries are speeding through the village.

It was suggested that the 30mph signs should be repositioned several yards further out of the village and that 40mph signs should be erected.

The Clerk has been instructed to contact the Police and East Riding Highways and invite both parties to come along to the Annual Parish Meeting to address this situation.

The Chairman opened the meeting following the above item.

**065 TO RECEIVE CHAIRMAN’S REPORT**

**Grass Cutting** – this has commenced for the 2016 season

**Cemetery Skip** – this has now been empties.

**066 TO RECEIVE CLERK’S REPORT**

**ERYC Dog Warden** has issued his first fixed penalty to a dog owner in the Parish.

**Polling Station** – no further communication has been received from ERYC addressing the suggestion that a porta cabin could be placed in a central position in the village of Rawcliffe Bridge.

**067 TO CONSIDER AND ACT UPON CORRESPONDENCE IF NECESSARY**

**Goole Fields Wind Farm Community Fund** – an application form is available from the Clerk

**Community Transport Issues** – Karen Wood has forwarded the Concerns of Rawcliffe Parish Council onto Mr. David Boden.

**John White, Cepac Rawcliffe** – Apologises for any upset that has been caused by any Cepac HGV entering the Parish. After investigation Mr. White has forwarded action taken to ensure that there is adequate monitoring if a breach of the speed limit is logged. Geo-Fencing is already activated to stop Cepac vehicles entering the 7.5tonne limit zone within the Parish.

**BBC’s THE ONE SHOW** – are in the process of organising a special tribute film for Her Majesty the Queen’s 90<sup>th</sup> Birthday. BBC is asking for individuals who share her birthday 21<sup>st</sup> April or as close to this date as possible and are also turning 90 this year.

**ERNLLCA** advise that CPALC is an organisation with which ERNLLCA wishes to have no contact whatsoever and suggests member Councils follow.

**Humberside Police Parish/Town News Release** outlining crimes in the area, ways to keep property safe and confirming the date of a meeting which is to take place at Snaith & Cowick Council Officer 24<sup>th</sup> March 2016 between 17.00 to 18.30

Signed ..... Date .....

**Drax Power Station** – Invite visitors interested in the Station to visit during two days, Wednesday 6<sup>th</sup> April and Saturday 9<sup>th</sup> April 2016. Two visits will take place each day 09.30 & 13.00.

**ERYC** – Corporate Resources write to say that the Head Teacher at Rawcliffe Bridge School has asked that using the school as a polling station should cease. Rawcliffe Parish Council have been told that after a site visit to the school it was proposed that for the PCC elections on 5<sup>th</sup> May 2016 that Rawcliffe Village Hall should be used on a trial basis. The Clerk has replied to this letter stating that Rawcliffe Bridge must have their own Polling Station. The Parish has two villages both with their own electoral register. The Clerk has written to ERYC with the concerns of the Parish Council and a suggestion that a portacabin could be considered if the appropriate site was agreed. No further reply has been received and the Clerk has been instructed to write to the Education Authority.

**Yorkshire Water** – write to say that they have looked into their records for the development in question and state that legislation on the 1<sup>st</sup> July 2011 transferred the foul water sewers to Yorkshire Water. Chairman stated that Yorkshire Water is not correct in their information and that the drain is adopted.

**ERYC** – Goole Fields Windfarm Tree Planting Fund – formal applications from private & public landowners who wish to take advantage of funding for the purpose of new tree, woodland and hedgerow planting in the area.

**Rawcliffe Petanque Club** – an invitation has been received to enter a team in the French Boules Knockout Competition which is due to take place week commencing Monday 20<sup>th</sup> June 2016.

**Connecting Communities, Grant Money** – An invitation has been received to apply for grant money for projects that get older people involved in social or physical activities or to take part in events.

**ERYC** – have invited the Chairman of Rawcliffe Parish Council and Guest to the Civic Service to Celebrate the East Riding of Yorkshire and its 20<sup>th</sup> Anniversary at Beverley Minster on Sunday 17<sup>th</sup> April 2016 at 2.00pm. The Chairman is not available and the Clerk has been instructed to contact ERYC and ask if the Vice Chairman and Guest could attend.

**ERYC** – have been selected to take part in a pilot scheme for preparing a brownfield register. The Clerk has requested maps of the two villages within the Parish so members could identify potential brownfield sites.

**068 TO CONSIDER AND APPROVE APPLICATIONS FOR MEMORIAL IN RAWCLIFFE CEMETERY**

No applications have been received.

**069 TO CONSIDER PLANNING APPLICATIONS/PLANNING DECISION/INFORMATION**

**a) Notice of Applications**

**16/00778/PLF** - 26 Riverside, Rawcliffe, Goole. 2 Storey bedroom and car port pitched roof side extension with rear single storey kitchen extension. No objections were noted

**b) Notice of Decision**

**15/03787/PLF** – Conversion of existing nursery annexe into hotel accommodation for existing restaurant business, erection of single storey extension to front and erection of two storey extension to side of existing nursery building. Turnbridge Day Nursery, Snaith Road, East Cowick. APPROVED

**Proposed Base Station Installation at 23 High Street, Rawcliffe**

Telefonica is in the process of identifying a suitable site in the High Street area for a radio base station. They wish to consult with the Parish Council and seek views on their proposal before any planning submission is made.

The Clerk was instructed to contact the company and ask if the mast could be re-located closer to the larger building on the site so it would not be too much of an ‘eye sore’.

It was pointed out by the Clerk that this application is not a Planning Application but a pre-application.

- 070 TO RECEIVE AN UP TO DATE REPORT ON THE PLAY N SK8 PARK**  
**a. The monthly inspection of the play areas** in Rawcliffe and Rawcliffe Bridge have been carried out and the report received by the Clerk.  
**b. A weekly ‘walk through’** inspection is taking place for Insurance purposes.
- 071 TO RECEIVE REPORTS FROM MEMBERS OF THE COUNCIL ON MEETINGS ATTENDED**  
 Councillor Handley will attend the 23<sup>rd</sup> April celebrations in Snaith along with Councillors M & D. McKenna.  
 Councillor David McKenna could not attend the meeting in Pollington but asked a member of the public to attend.
- 072 TO DISCUSS THE WORKS REQUIRED TO THE PATHS IN St. JAMES’ CHURCHYARD**  
 Further documentation has been received from Rev. Philip Ball which would enable the work to the two paths to take place without a Faculty.  
 Mrs. L. Morris, Church Warden confirms that the Church Wardens have no objection to these plans  
 The Clerk indicated that two of the four contractors contacted have stated that they are willing to submit a quotation for the work.  
**RESOLVED** – that a notice should be placed in the Goole Times inviting tenders for this work.
- 073 TO RECEIVE AND DISCUSS APPLICATIONS FOR GRANTS**  
 There were no applications for grants.
- 074 TO DISCUSS AND ADDRESS TRAFFIC CONCERNS WITHIN THE PARISH**  
 Following the discussion during Public Participation –  
**RESOLVED** – proposed and seconded that the Clerk should contact the Police and Highways and invite both parties to the Annual Parish Meeting where members of the Parish Council and Residents can voice their concerns to them.
- 075 TO DISCUSS AND MAKE RECOMMENDATIONS RELATING TO A PARISH NEWSLETTER**  
**RESOLVED** – proposed and seconded that the Clerk will place an invitation in the Goole Times asking for newsworthy information to be passed to the Parish Council for inclusion in a newsletter which would be produced twice a year. Members of the Parish Council will collate information ready for the next meeting.
- 076 TO DISCUSS THE PARISH OF RAWCLIFFE’S STATUS AS HIGH FLOOD RISK**  
 It was noted by all present that during the recent floods in the country, the Parish of Rawcliffe remained high and dry. Members decided that the status of High Flood Risk should be removed.  
**RESOLVED** – proposed and seconded that the Clerk should contact the Environment Agency and East Riding of Yorkshire Planning Authority and invite them to a meeting, together with members of the relevant Drainage Boards where this matter could be discussed.
- 077 TO DISCUSS AND DECIDE UPON BEACON LIGHTING – 21<sup>ST</sup> APRIL 2016**  
**Came & Co.,** have issued guidelines for the Festivities including guidelines for the lighting of a beacon.  
**RESOLVED** – proposed and seconded that in the first instance Dave Nicholson should be contacted about re-siting the beacon in readiness for the lighting of the beacon at 7.30pm on Thursday 21<sup>st</sup> April 2016.

**078 FURTHER REPORT REGARDING THE BUILDING OF THE WEB SITE**

Signed ..... Date .....

The Clerk is forwarding the relevant information to Visionict who are building this website. Councillor Dresser has taken photographs and has forwarded these to Visionict for inclusion on the Council website.

**079 TO DISCUSS AND TAKE ACTION REGARDING THE REPORT ON THE CONDITION OF THE COMPUTER**

A report has been submitted to members which states that the present computer is obsolete and is no longer secure.

**RESOLVED** – proposed and seconded that a new computer should be purchased and that a price for a lap top and a desk top should be sought.

**080 TO APPOINT A PARISH TRANSPORT CHAMPION TO WORK WITH ERYC, TO DISCUSS THE TRANSPORT SURVEY FORM & THE BUS SERVICE THROUGH RAWCLIFFE BRIDGE**

ERYC state that it was not their intention to put a Bus Survey out in the Parish of Rawcliffe. However, because of a request by the Parish Council this Survey has been distributed. The returned forms will be forwarded to ERYC.

A resident of Rawcliffe Bridge is to be Transport Champion of the Parish.

**081 TO DISCUSS THE POSSIBILITY OF AMALGAMATING NEIGHBOURHOOD WATCH**

It would appear that the whole village cannot be classed as a Neighbourhood Village, This must be broken down into smaller areas.

**RESOLVED** – proposed and seconded that this matter should be discussed at a later date.

**082 TO DISCUSS THE DECISION BY ERYC TO HAVE TRU-GREEN AS THEIR NOMINATED CONTRACTOR FOR THE CUTTING OF THE PLAYING FIELDS**

ERYC request confirmation that the Parish Council requires ERYC to continue to provide the Parish with a grass mowing service of Ridding Lane Playing Fields.

**RESOLVED** – proposed and seconded that Tru-Green should be contacted and asked for a price to the Parish Council for cutting the Playing Fields and ERYC should be contacted to ask whether or not we could take this task away from the local authority. Any further information will be for the 2017 cutting season.

**083 TO DISCUSS THE ‘NO PARKING’ SIGNS**

Some members stated that the parking signs were an eyesore, not evenly spaced and the design was not acceptable. Some members stated that parking on the Village Green is worse now with the signs up. Various suggestions were made regarding usage of the Village Green.

**RESOLVED** – proposed and seconded that the signs be removed, members should measure the areas where posts and chains could be erected and bring all information and prices back to the next meeting.

**084 TO RECEIVE REPORTS FROM WARD MEMBERS**

Ward Councillor Barrett has forwarded information regarding the Hydro Snakes which may be a deterrent in case of floods.

Ward Councillor Fox has forwarded the minutes of the Meeting regarding Stobarts Planning Application. Councillor Fox reported on the ongoing negotiations which are taking place regarding this planning application. Councillor Fox stated that she is fighting this application as Ward Councillor.

13/2016

**085 TO DISCUSS AND APPROVE FINANCIAL MATTERS**

Signed ..... Date .....

<b>a. Accounts for Approval</b>	<b>Invoice Total</b>	<b>Deductible VAT</b>
Rawcliffe Village Hall	9.50	
D. Nicholson – Moving of Beacon – June 2015	48.00	8.00
ERYC – Village Green Rate Demand	72.60	
ERYC – Rawcliffe Cemetery Rate Demand	133.10	
Adam Thompson – Monthly inspections of play areas x 4	390.00	
Visionict – Design & Development of Website	600.00	100.00
Whitegold Systems – Repair of Computer	40.00	
ERNLLCA – Annual Membership Fee	668.59	

**b. Payments made under powers specified in Section 4.1 Budgetary Control & Authority to Spend and included in the Financial Regulations (2014)**

**RESOLVED** – All accounts were passed for payment.

**ERNLLCA** have issued the layout for the 2015/16 Annual Return and the differences which should be noted.

**Internal Auditor** has asked that a Resolution adopting the Transparency Code should be minuted.

**RESOLVED** – Proposed, seconded and all members were in favour that Rawcliffe Parish Council adopt the Transparency Code (Local Audit and Accountability Act 2014).

**086 TO CONFIRM THE DATE OF THE NEXT MEETING**

**ANNUAL PARISH MEETING** – 6.00pm Wednesday 27<sup>th</sup> April, 2016 followed at 7.00pm by the April Parish Council meeting.

**ANNUAL MEETING OF THE COUNCIL** - 6.00pm Wednesday 25<sup>th</sup> May, 2016 followed at 7.00pm by the May Parish Council meeting.

**087 ITEMS TO BE PLACED ON THE AGENDA FOR THE APRIL MEETING OF RAWCLIFFE PARISH COUNCIL**

- Parking signage and issues relating to the Village Green
- Possible meeting with Police & Highways concerning Traffic through the Parish.
- Moving of the 30mph signs and erecting additional 40mph signs.
- Proposed Newsletter for the Parish of Rawcliffe.
- Possible meeting with Environment Agency, Drainage Board Members and ERYC Planning.
- Decision concerning the replacement of the Computer.
- Further discussion regarding the Clerk’s Gratuity

***EXCLUSION OF THE PRESS AND PUBLIC FOR THE DURATION OF THIS AGENDA DUE TO THE CONFIDENTIAL BUSINESS TO BE DISCUSSED.***

**88 TO DISCUSS THE CLERK’S GRATUITY, APPRAISAL AND PENSION SCHEME**

Further discussion is to take place once the correct formula has been received concerning the Clerk’s gratuity.

**RESOLVED** – that once the Clerks Gratuity has been finalised this would be placed in a separate Account with the bank.

14/2016

**089 DISCUSS, APPROVE AND ACCEPT STAFF SALARY**

Staff Salary £593.60

**RESOLVED** – that the invoice for staff salary, as presented, should be paid.

Signed ..... Date .....

**090 TO APPROVE PAYMENTS TO INLAND REVENUE**  
**RESOLVED** - that HMRC commitments are paid per the report submitted to Council.  
Inland Revenue £63.80

There being no further business the meeting was closed at 9.20pm

Signed ..... Date .....