

**Minutes of Rawcliffe Parish Council Meeting held on Wednesday  
25th June 2025 at St James' Church, The Green, Rawcliffe at 7.00pm**

**Present**

Councillor. J. Emberton-Leveson (in the chair), Councillor P.A. Sykes, Councillor.E. Gleeson, Councillor A. Hailes  
1 Member of the public

**1. Apologies for Absence**

Councillor. S. Harris, Councillor C. Cowling

**2. To propose and second the minutes of Rawcliffe Parish Council meeting held  
Wednesday 28th May 2024**

Minutes of the May Council meetings were unavailable for this meeting but will be circulated for the July meeting.

**3. To record declarations of interest on items listed on the agenda and the nature of  
such interest**

None received.

**4. To note dispensation given to councillors on items on the agenda**

None requested.

**5. To receive the Parish Clerk & Chairman's Report**

Chairman reported that the Clerk was seriously ill and in hospital. All non urgent business will be held until the July meeting until there is a full council and the return of the Clerk. All Councillors may be called upon to help and support the Chairman and Vice Chairman during this time.

**6. To receive the East Riding Councillors Report**

No Ward Councillors were present

**7. To further discuss the Risk Assessment**

The Internal Auditor indicated that the present Risk Assessment would be sufficient for 2024/25 but said it would be prudent to revise for the next Audit 2025/26. Two councillors stated that they could help with this matter.

**8. Items from Council members**

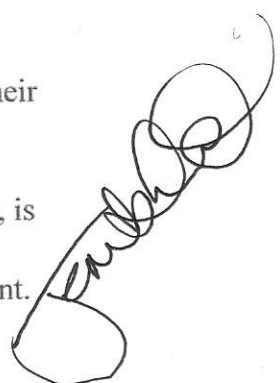
a. Reminder for the special meeting called regarding speed issues. This is to take place on Saturday 28th June 2025 10am to 12 noon.in Rawcliffe Village Hall. All residents are welcome.

**9. Update from Street Maintenance Operative**

The report was circulated to all Councillors for their information.

Would it be possible to contact the Community Service Payback Team and ask for their help with Clearing the Path. There is an overgrowth of approximately 12" to either side.It was agreed that the Jubilee Pump needs urgent attention. Mr. Burnett is to be asked to remove the wood and tidy up in the first instance to check what, if anything, is underneath.

Proposed and seconded that these two actions be implemented. All were in agreement.

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**10. Update from Rawcliffe Village Hall Committee**

No update received to date.

**11. Section 137 LGA 1972 - Grant Applications**

No applications for grants.

**12. Rawcliffe Cemetery Burial and Memorial Notification**

Nothing to report.

Proposed and seconded the Chairman closed the meeting for the following item

**13. Public Participation**

An enquiry was made regarding the promised planters. As there was a query on this matter this will be an agenda item for the July meeting.

Proposed and seconded the Chairman will re-open the meeting

**14. Accounts**

a. Payments and receipts

b. Banking Authority - Proposed and seconded that the Chair together with members of the Parish Council will give permission for outstanding invoices to be paid before the next meeting.

c. AGAR - a report on the of 2024/25 Audit

Because of unforeseen circumstances permission has been sought and received from the External Auditor for an extension to the deadline of 30th June when all documentation should reach PKF Littlejohn. The new deadline will be 31 July 2025 and this cannot be extended.

d. Mandate - A new Bank Mandate is waiting to be completed.

**15. Items to be placed on the next Agenda**

To receive an update - Flower planters

To receive an update - Flagpole

To receive an update from Councillor Harris - Speed signage. It was noted that ERYC and Police may make a contribution to the supply and fitting of 'White Gates' at the entrances to the Parish which have been proven to reduce speed of vehicles.

**16. Date of the next meeting - Wednesday 23rd July 2025**

Because of the granting of an extension to the deadline for the AGAR Forms there will be an extra ordinary meeting called once documentation has been received back from the Internal Auditor. Councillors will be informed in the usual manner.

There being no further business the meeting closed at 8.13pm

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