

**MINUTES OF THE MEETING
OF RAWCLIFFE PARISH COUNCIL
WHICH TOOK PLACE ON
WEDNESDAY 22nd MARCH 2017
IN RAWCLIFFE VILLAGE HALL, STATION ROAD
AT 7.00PM**

Present: Councillor D. McKenna – Chairman (in the Chair)
Councillor. R. Barker – Vice Chairman
Councillor M. McKenna
Councillor F.W. Sykes
Councillor P.R. Sykes
Councillor J. Taylor
Councillor S. Wade

In Attendance Mrs. P.A. Sykes (Clerk)
1 Visitor

045 TO RECEIVE APOLOGIES FOR ABSENCE

Apologies were received from Ward Councillors Fox and Barrett and Councillors Handley and Clark.

RESOLVED – apologies for absence were approved.

It is a legal requirement that all apologies, forwarded to the Clerk, must contain the reasons for absence from Parish Council meetings. This information is confidential and will not be minuted.

046 TO CONFIRM MINUTES OF THE PARISH COUNCIL MEETING

Minutes of the meeting of Rawcliffe Parish Council held on 22nd February 2017

RESOLVED – proposed and seconded that the above minutes were circulated, read, and signed as a true copy.

047 TO RECORD DECLARATION OF INTEREST

In accordance with the Code of Conduct which was adopted by Rawcliffe Parish Council on 27th June 2012 and amended on 26th September 2012 any member must declare an interest and identify the Agenda item which they think they may have an interest in according to the Declaration of Members Interest and the type of interest being declared.

Councillor F.W. Sykes declared a pecuniary interest under Agenda items 67 & 68 and stated he would leave the building at this time.

Councillor Taylor declared a non-pecuniary interest under Agenda item 55 (Sugar Mill Ponds)

Councillor Wade declared a non-pecuniary interest under Agenda item 55 (Sugar Mill Ponds)

Councillors P. Sykes, R. Barker & J. Taylor declared a non-pecuniary interest under Agenda item 57 (Village Hall)

RESOLVED - proposed and seconded that the Chairman suspend the meeting during the following item.

Signed Date

048 PUBLIC PARTICIPATION

Any member of the public will be allowed no more than 5 minutes to address members present. Any suitable issues taken from this discussion will be placed on forthcoming Agenda. There were no comments from members of the public.

RESOLVED – proposed and seconded that the Chairman re-open the meeting.

049 TO RECEIVE CHAIRMAN’S REPORT

- Disappointed that the attendance at the recent Annual Parish Meeting was very low.
- A one Way System round the Village Green was discussed but no definite solutions could be found. It was noted that this problem has been discussed at many previous Parish Council Meetings. It was stated that Ward Councillor Barrett has stated that there would probably be funding from the Wind Farm to fund a one way system and both ERYC and Humberside Police would welcome this suggestion. A petition of 70% of the residents of the parish would be required.
- A suggestion has been made from a resident of No.1. that a piece of the Village Green should be tarmacked because vehicles are using the Village Green to avoid an accident with vehicles entering the village from Goole Road. Mr. M. Featherby Roads Department ERYC is to be contacted.

050 TO RECEIVE CLERK’S REPORT

The Clerk had no comments.

051 TO CONSIDER AND ACT UPON CORRESPONDENCE IF NECESSARY

ERYC Planning advertise changes to planning application publicity.

ERYC Transport & Public Protection – state that the Community Transport Strategy 2016/20 will be launched on 24th March 2017 at Bishop Burton College.

ERYC – Adoption of East Riding Local Plan and Winter update 2017.

Keith Greenwood – states that he has removed the Heritage Board from Rawcliffe Green for remedial works. There is no cost to the Parish.

Goole Fields Wind Farm Community Fund Application - ERYC have applied to secure funds from the Goole Fields Wind Farm Community Fund to use specifically to supply and fit a range of security equipment to strengthen and secure the homes of elderly and vulnerable residents.

Goole Fields II Windfarm Tree Planting Fund – the process of welcoming formal applications from private and public landowners who wish to take advantage of this funding for the purposes of new tree, woodland and hedgerow planting.

ERNLLCA - February Newsletter

ERYC Tree planting fund – The deadline for submissions this year is 31st July 2017.

ERYC – Engineer/Traffic & Parking Team acknowledge the village’s petition regarding speeding traffic and HGV’s travelling through Rawcliffe. An Automatic Traffic Counter is to be installed.

Humberside Police inform resident of an incident in Rawcliffe on 7th March 2017.

ERYC Planning and Development – have issued an invitation to the Town & Parish Council Liaison Meetings. The meeting for this area will take place at Goole Leisure Centre on Thursday 11th May 6.00pm-8.00pm.

052 TO CONSIDER AND APPROVE APPLICATIONS FOR MEMORIAL IN RAWCLIFFE CEMETERY

Mr. McKeown has asked for permission to erect a memorial to his late wife. Mr. McKeown would like to erect a granite memorial bench at the head of the two grave spaces.

RESOLVED that Mr. McKeown is granted permission to erect a memorial bench but a representative of the Parish Council must be present when this bench is erected to confirm siting.

Mr. T. Clarkson has asked for permission to remove the total kerb and concrete slabs surrounding his family grave and replace with a simple single headstone with gold lettering on a black background.

RESOLVED that permission is granted for the erection of a memorial stone after the removal of the present memorial.

An application has been received for the erection of a memorial stone to the memory of Harry Fillingham in Rawcliffe Cemetery.

RESOLVED that permission has been granted for the erection of the memorial stone.

053 TO CONSIDER PLANNING APPLICATIONS/PLANNING DECISION/INFORMATION

a) Notice of Applications

17/00414/PLF – Erection of detached outbuilding at rear of 6 Dobella Square, Rawcliffe. No objection to this application have been received.

b) Notice of Decision

16/04089/PLC – Erection of a detached garage at Manor House, 73a The Green, Rawcliffe.

APPROVED

16/04251/PLF – Erection of single storey extension to front of 6 Dobella Square, Rawcliffe.

APPROVED.

16/03264/PLF – Erection of a dwelling following demolition of the existing workshop. Yorkshire Triumphs, Bell Lane Garage. APPROVED

054 TO RECEIVE AN UP TO DATE REPORT ON THE PLAY N SK8 PARK & TO DISCUSS RAWCLIFFE BRIDGE PLAYING FIELD

a. The monthly inspection of the play areas in Rawcliffe and Rawcliffe Bridge has been carried out and the report received by the Clerk.

The Cargo Net is badly frayed and needs replacing.

b. A weekly ‘walk through’ visual inspection has taken place for Insurance purposes.

055 TO RECEIVE APPLICATIONS FOR GRANTS

Applications for Grants have been received from:-

Friends of the Sugar Mill Ponds

RESOLVED that a grant of One Thousand Pounds will be given to the Friends of Sugar Mill Ponds.

Creykes Pre-School Playgroup

RESOLVED that a grant of Three Hundred and Thirty Pounds will be given to the playgroup upon receipt by the Parish Council of confirmation of their present funds.

056 TO DISCUS THE PAINTING OF THE SEATS ON THE VILLAGE GREEN (CRODA 1%) & REPLACEMENT OF SEAT AT THE END OF THE WALL/GOOLE ROAD

A quotation has been received from Marmax Recycled Products for one 3 seater bench including carriage in the sum of £315.00 + VAT.

RESOLVED that this seat should be ordered.

Paint has been donated for the painting of the seats on the Village Green and Croda 1% Club will carry out the painting and Councillor M. McKenna will liaise for this work.

057 TO DISCUSS THE LEGALITIES OF THE VILLAGE HALL/RAWCLIFFE PARISH COUNCIL

Councillor R. Barker has investigated the issue and has made the following comments:-

Rawcliffe Village Hall is a registered Charity and is registered with Charity Commission.

The Parish Council and the Village Hall Management Committee need to be aware that once the property is held under a Charity it is bound by Charity Law and that the Parish Council will have no powers of

management or financial control other than its right (if provided in the Village Hall's Governing Document) to be represented on the Management Committee along with representatives of other local groups.

058 TO ADDRESS PARKING AND SPEEDING ISSUES

A letter has been received from a resident of Rawcliffe showing concerns at parking at various points in the village. This matter has been cause for concern for some time and Rawcliffe Parish Council has asked Humberside Police and ERYC for help with this matter. Unfortunately nothing has come to fruition. The Clerk has been asked to enquire about 'Camera Signs' for the Parish.

059 TO COLATE A LIST OF MATTERS REQUIRING ATTENTION FOR THE STREET SCENE

Councillors in Rawcliffe Bridge and Rawcliffe are to make lists ready for the Street Scene Walkabout.

060 TO RECEIVE REPORTS OF THE PROGRESS OF THE KNITTERS OF POPPIES

To date there are some 27 'knitters' producing poppies for Remembrance weekend and 2018 Celebrations. **RESOLVED** that Councillor M. McKenna is reimbursed for the cost of the wool for these knitters.

061 TO FURTHER DISCUSS THE DUTIES OF A VILLAGE HANDY MAN

RESOLVED that the handy man will be paid Eight Pounds per hour for work carried out on behalf of Rawcliffe Parish Council as and when required.

062 TO RECEIVE REPORTS FROM MEMBERS OF THE COUNCIL ON MEETINGS ATTENDED

Councillors D & M McKenna attended the Cross Border Meeting. Councillor M. McKenna, Councillor P. Sykes and J. Taylor attended the Village Hall meeting. It was agreed that all members were working together to progress matters and are prioritising tasks. Parish Council representatives do want to help and there are to be meetings every 3 months.

063 TO RECEIVE REPORTS FROM WARD MEMBERS

Ward members were not present.

064 TO DISCUSS AND APPROVE FINANCIAL MATTERS

a. Accounts for Approval	Invoice Total	Deductible VAT
ERYC Rate Demand Village Green	69.90	
ERYC Rate Demand Cemetery	142.55	
Village Hall – February	9.50	
NEST Pension February	68.04	
Friends of Sugar Mill Pond (Grant)	1,000.00	
Creykes pre-school Playgroup – upon receipt of Confirmation of funds available	330.00	
Reimbursement of money for wool. M. McKenna	88.70	

RESOLVED all invoices received were approved for payment

b. Payments made under powers specified in Section 4.1 Budgetary Control & Authority to Spend and included in the Financial Regulations (2014)

Viking – Additional payment sent re: earlier unpaid invoice 95.98

17/2017

Snaith & Cowick Town Council – St. Georges Day Celebration 20.00

Signed Date

RESOLVED that these invoices were approved for payment.

c. To approve Bank Reconciliation for February 2017.

RESOLVED – the February Bank Reconciliation was circulated to all members and was approved by Council

ERNLLCA have forwarded information regarding the adoption of the Annual Return. All members were issued with the covering letter from ERNLLCA and the four attachments.

The Internal Auditor has given notice of records required for the 2016/17 End of Year Audit.

065 TO CONFIRM THE DATE OF THE NEXT MEETING

The next Parish Council meeting will take place on Wednesday 26th April 2017 at 7.00pm

The Annual Meeting of Rawcliffe Parish Council will take place on Wednesday 24th May 2017 at 7pm and will precede the usual Parish Council meeting.

066 ITEMS TO BE PLACED ON THE AGENDA FOR THE NEXT MEETING OF RAWCLIFFE PARISH COUNCIL

Proposed painting of the Parish bus stops.

Proposed renovation of the Telephone Kiosk.

EXCLUSION OF THE PRESS AND PUBLIC FOR THE DURATION OF THIS AGENDA DUE TO THE CONFIDENTIAL BUSINESS TO BE DISCUSSED

067 TO DISCUSS AND FINALISE THE STAFF GRATUITY

Guidance has been received from ERNLLCA regarding Staff Gratuity and this was discussed by members of the Parish Council.

RESOLVED The Staff Gratuity will be made up in accordance with ERNLLCA guidance as 3.75% of Final Salary (Gratuity) plus 1.25% of Final Salary (Termination Payment). Which will be in accordance with Staff Contract of Employment and x 38 years in service to the age of 70. That Staff Gratuity is to be transferred into a new bank account which is to be opened with the guidance of HSBC.

Councillor Wade queried the Contract of Employment, the Minutes showing the promise of a Gratuity and the formula by which this was proposed.

068 DISCUSS, APPROVE AND ACCEPT STAFF SALARY

Staff Salary – March

639.75

RESOLVED – that the invoice for staff salary and expenses, as presented, should be paid.

069 TO APPROVE PAYMENTS TO INLAND REVENUE

RESOLVED - that HMRC commitments are paid per the report submitted to Council

Inland Revenue February

75.11

The year end returns for Inland Revenue have been completed and will be submitted at the financial year end (31st March 2017)

There being no further business the meeting was closed at 8.45pm

Signed Date