

**MINUTES OF THE MEETING  
OF RAWCLIFFE PARISH COUNCIL  
WHICH TOOK PLACE ON  
WEDNESDAY 22<sup>nd</sup> FEBRUARY 2017  
IN RAWCLIFFE VILLAGE HALL, STATION ROAD  
AT 7.00PM**

Present: Councillor D. McKenna – Chairman (in the Chair)  
Councillor. R. Barker – Vice Chairman  
Councillor A. Handley  
Councillor M. McKenna  
Councillor J. Taylor  
Councillor S. Wade

In Attendance Mrs. P.A. Sykes (Clerk)  
6 Visitors

**022 TO RECEIVE APOLOGIES FOR ABSENCE**

Apologies were received from Councillor F.W. Sykes, Councillor P.R. Sykes and Councillor B. Clark  
It is a legal requirement that all apologies, forwarded to the Clerk, must contain the reasons for absence from Parish Council meetings. This information is confidential and will not be minuted.

**023 TO CONFIRM MINUTES OF THE PARISH COUNCIL MEETING**

Minutes of the meeting of Rawcliffe Parish Council held on 25<sup>th</sup> January 2017

**RESOLVED** – proposed and seconded that the above minutes were circulated, read, and signed as a true copy.

**024 TO RECORD DECLARATION OF INTEREST**

In accordance with the Code of Conduct which was adopted by Rawcliffe Parish Council on 27<sup>th</sup> June 2012 and amended on 26<sup>th</sup> September 2012 any member must declare an interest and identify the Agenda item which they think they may have an interest in according to the Declaration of Members Interest and the type of interest being declared.

**RESOLVED** - proposed and seconded that the Chairman suspend the meeting during the following item.

**025 PUBLIC PARTICIPATION**

Any member of the public will be allowed no more than 5 minutes to address members present. Any suitable issues taken from this discussion will be placed on forthcoming Agenda.

**Paul Burnett** – would like consideration to be given to the production and display of knitted poppies to commemorate Remembrance weekend and forward looking to the 2018 celebrations.

**Alan Beaumont** – would like the Parish Council to keep pushing for traffic calming measures in the Parish with special attention given to HGV's. It was noted that this is an ongoing situation which the Parish Council is trying to address along with Humberside Police.

The meeting was re-opened.

Signed ..... Date .....

**026 TO RECEIVE CHAIRMAN'S REPORT**

- Attended the Drainage Board Walk.
- Raised the Parish Flag on 6<sup>th</sup> February 2017.
- Works to the trees on the village green has been completed.
- Weekly inspections of the two Play Areas have taken place.
- Traffic parking on the side of Station Road should be addressed.
- Growth of the Holly bush on the triangle should be monitored.

**027 TO RECEIVE CLERK'S REPORT**

The Clerk had no further comments.

**028 TO CONSIDER AND ACT UPON CORRESPONDENCE IF NECESSARY**

**ERYC Electoral** – require an up to date list of Parish Councillors and their contact details.

**ERYC Transport Office** – have arranged for the end of the rotted piece of timber surrounding the bus stop on Rawcliffe Village Green to be made good with provision for the replacement of the whole of the wooden fence within the Budget 2018/19

**Paula Brooks** – complains that dogs off lead are a threat to other dogs; owners are abusing their animals; the Clerk has suggested that the Dog Warden is approached.

**ERYC** – have forwarded information under Grantfinder – Peoples Postcode Trust.

**Plunket Foundation** – call to action

**Snaith & Cowick Town Council** – forwarded an invitation to the Chairman and guest to attend the St. Georges Day Celebration on Saturday 22<sup>nd</sup> April, 2017. Councillor Barker and Mrs. Barker will attend.

**ERNLLCA** newsletter for January has been received.

**Martin Peacock** – suggests that attention is drawn to the parking on the roadside on the corner opposite Parklands and at the side of the road from the junction with Goole Road as far as the old Post Office.

**John Murdock** – asks if the Old Road could receive some attention. The surface has broken up and ERYC are stating that this is not their responsibility.

**Citizens Advice, Hull & East Riding** – suggest that the cost of providing their service to the population of Rawcliffe is £1,657. The shortfall in funding amounts to £244.

**Kevin Wild** – would like to know who is responsible for the silver birch overlooking 9 Riverside Court, Rawcliffe.

**ERYC** – wish to carry out a speed survey and HGV contravening weight restriction and would like confirmation from the Parish Council where the traffic counters could be placed. It was decided that the location for an Automatic Traffic Counter would be on the illuminated 7.5tonne weight restriction sign closest to the Church.

**ERNLLCA** – is offering a training day 'Planning Day' on Friday 24<sup>th</sup> March 2017

**Paul Barnett** – would like the Parish Council to consider an idea for Remembrance Sunday.

**ERYC Village Taskforce Walkabouts 2017/18** – The walkabout will take place on Tuesday 30<sup>th</sup> May 2017 at 9.45am meeting at the Station Road junction with The Green. Councillor Wade and Councillor Taylor will attend for Rawcliffe Bridge and Councillors D & M McKenna will attend for Rawcliffe.

**Harold Mason** – agrees that the newly laid path across the Churchyard a great improvement but states that people with children in buggies and those confined to wheelchairs cannot access the path. Councillor D. McKenna will contact Harold and explain this situation.

Signed ..... Date .....

**029 TO CONSIDER AND APPROVE APPLICATIONS FOR MEMORIAL IN RAWCLIFFE CEMETERY**

A suggestion has been made to allow the bronze sculpture in the form of two peacocks to be erected in the Pinfold. The family have been contacted and a reply has been received to say that the finances which would be used to erect a memorial will be given to a worthy cause.

An application to erect a memorial to the memory of Neville Walker has been received.

An application for a replacement stone with added inscription for the Curley Cremated Remains plot has been received.

An application to add a further inscription to the Usher memorial has been received.

An application to erect a memorial to the memory of Joe and Mable Peacock has been received.

Waste Transfer Note Renewal has been received from ERYC for period 1<sup>st</sup> April, 2017 to 31<sup>st</sup> March 2018.

**RESOLVED** – All applications were granted.

It was noted that all wreaths must be removed from the Cemetery by 1<sup>st</sup> March.

**030 TO CONSIDER PLANNING APPLICATIONS/PLANNING DECISION/INFORMATION**

**a) Notice of Applications**

**16/03264/PLF** – Erection of a dwelling following demolition of the existing workshop (resubmission of 16/01062/PLF) at Yorkshire Triumphs, Bell Lane Garage, Rawcliffe.

**RESOLVED** – no objection to this application

**16/04251/PLF** – Erection of single storey extensions to front and rear at 6 Dobella Square, Rawcliffe.

**RESOLVED** – no objection to this application.

**17/00076/PHAZ** – Increase in storage capacity of Hazardous Substances, Croda Chemicals, Rawcliffe Bridge.

**RESOLVED** – no objection to this application.

**b) Notice of Decision**

**16/04013/PLF** Erection of two storey extension to side and single storey extension to rear following removal of existing front entrance and side extension at 2 Field Lane, Rawcliffe. **APPROVED**.

**16/02460/OUT** – Outline – Erection of 10 dwellings with associated access and parking on land west of 18 Riverside, Rawcliffe. **APPROVED**

**DC/11/05435/PHAZ/STRAT** – Storage of EO, PO, PC13, toxics and dangerous to environment categories at Croda Chemicals, Rawcliffe Bridge. **APPROVED**

**16/04277/PLF** – Erection of a dwelling land west of 5 Bridge Hill Close, Rawcliffe Bridge. **REFUSED**

**031 TO RECEIVE AN UP TO DATE REPORT ON THE PLAY N SK8 PARK & TO DISCUSS RAWCLIFFE BRIDGE PLAYING FIELD**

**a. The monthly inspection of the play areas** in Rawcliffe and Rawcliffe Bridge has been carried out and the report received by the Clerk.

**b. A weekly ‘walk through’** visual inspection has taken place for Insurance purposes.

**032 TO DISCUSS ANY AMENDMENTS TO STANDING ORDERS, FINANCIAL REGULATIONS, INSURANCE COVER AND EMERGENCY PLAN**

**Emergency Plan** – has been reviewed, contents revised and a copy will be placed on the Web Site, the revised copies will also be taken to Croda and St. James’ Church and will replace the existing.

Signed ..... Date .....

**Insurance Cover – Fidelity Guarantee Insurance** - controls exist and that controls are acceptable to Rawcliffe Parish Insurers in respect of debit card usage. The risks have been identified and dealt with within the council’s risk assessment. Came & Co, inform the Parish Council that as the debit card is linked to the Parish Council’s bank account, rather than a personal account, fraudulent use of it by an employee or a Councillor would be covered by the policy.

**Standing Orders** – The start of the Parish Council meetings will be changed to 7pm.

**Financial Regulations** – an addition of information relating to the debit card will be included.

**RESOLVED** – all above amendments are adopted by Rawcliffe Parish Council.

**033 TO DISCUS THE PAINTING OF THE SEATS ON THE VILLAGE GREEN (CRODA 1%)**

Councillor A. Handley and the Chairman are to investigate the possibility of obtaining paint for seats and possibly the bus shelters. Councillor M. McKenna will liaise with Croda 1% Club.

The Church railings may be painted in the next phase of maintenance in the Churchyard.

**RESOLVED** – that 3 bus shelters are in need of painting but members would like to wait for the Street Scene Walkabout.

**034 TO DISCUSS THE LEGALITIES OF THE VILLAGE HALL/RAWCLIFFE PARISH COUNCIL**

**RESOLVED** - that this matter should wait until the Chairman of the Village Hall Committee has addressed the situation.

**035 TO DECIDE UPON AN ADVERTISEMENT FOR A VOLUNTEER TO CARRY OUT COMMUNITY WORK**

A volunteer has confirmed that he is willing to carry out tasks for the Parish Council when required.

**RESOLVED** – this decision is approved by Rawcliffe Parish Council.

**036 TO DISCUSS THE POSSIBILITY OF SUPPLYING AN ANTI-CHOKING KIT TO RAWCLIFFE AND RAWCLIFFE BRIDGE PRIMARY SCHOOLS (SW)**

**RESOLVED** – Rawcliffe Parish Council approve this suggestion and Councillor Wade will deal with this matter for the Ward and will report back to the Parish Council.

**037 TO RECEIVE REPORTS FROM MEMBERS OF THE COUNCIL ON MEETINGS ATTENDED**

**Festival Committee** – Councillor M. McKenna attended this meeting and there was concerns that the 2017 Festival is in doubt.

**Drax Power Liaison Meeting** – Councillor A. Handley attended this meeting and reported that Security and Safety were addressed at the site.

**Traffic calming/HGV problems** – this is ongoing and members are attending the various meetings regarding this subject.

**038 TO RECEIVE REPORTS FROM WARD MEMBERS**

Ward Councillor Barrett has acquired anti-dog fouling stickers for the Parish.

Councillor Fox reports that the HGV problem is ongoing and will report back to the Parish Council in due course.

Councillor Fox stated that she thinks the anti-choking campaign is admirable.

**039 TO DISCUSS AND APPROVE FINANCIAL MATTERS**

<b>a. Accounts for Approval</b>	<b>Invoice Total</b>	<b>Deductible VAT</b>
Rawcliffe Village Hall	9.50	
NEST Pension (direct debit) – none this month		
P.A. Sykes - McAfee Security – Reimbursement	59.99	
East Riding Arborists – Works to trees on Village Green	7,740.00	1,290.00
Yorkshire Water – Rawcliffe Cemetery	6.44	
Viking Stationary	126.82	36.67
<b>RESOLVED</b> all invoices received were approved for payment		

The Internal Auditor has pointed out the following during the interim audit.

22<sup>nd</sup> June 2016 – John Morris Payment of £180.00 does not appear in the Minutes.

NEST payments from 31<sup>st</sup> August 2016 to 24<sup>th</sup> November 2016 amounting to £204.12 Do not appear in the Minutes.

**RESOLVED** – that these payments were approved by the Council but omitted from the Minutes in error.

**b. Payments made under powers specified in Section 4.1 Budgetary Control & Authority to Spend and included in the Financial Regulations (2014)**

**c. To approve Bank Reconciliation for January 2017.**

**RESOLVED** – the January Bank Reconciliation was circulated to all members and was approved by Council

**d. To approve the 3<sup>rd</sup> quarter Budget Monitor.**

**RESOLVED** – that this quarters budget monitor is approved by Council

Details of the NEST Pension fund have been given to Councillor A. Handley as Chairman of the Personnel Committee.

**040 TO CONFIRM THE DATE OF THE NEXT MEETING**

The next Parish Council meeting will take place on Wednesday 22<sup>nd</sup> March 2017 at 7.00pm

**The Annual Parish meeting** (all residents of the Parish welcome) is to take place on Wednesday 15<sup>th</sup> March 2017 at 7pm – refreshments will be served.

**The Annual Meeting of Rawcliffe Parish Council** will take place on Wednesday 24<sup>th</sup> May 2017 at 7pm and will precede the usual Parish Council meeting.

**041 ITEMS TO BE PLACED ON THE AGENDA FOR THE NEXT MEETING OF RAWCLIFFE PARISH COUNCIL**

To receive applications for Grants

To address parking and speeding issues

To collate a list of matters requiring attention for the Street Scene Walkabout.

To receive reports of the progress of the Knitters of Poppies.

To discuss the painting of the seats on Rawcliffe Village Green.

To discuss the way forward regarding Rawcliffe Village Hall.

To finalise the Clerks Gratuity

Signed ..... Date .....

***EXCLUSION OF THE PRESS AND PUBLIC FOR THE DURATION OF THIS AGENDA DUE TO THE CONFIDENTIAL BUSINESS TO BE DISCUSSED***

**042 TO DISCUSS AND FINALISE THE STAFF GRATUITY**

This matter will be finalised after contacting ERNLLCA

**043 DISCUSS, APPROVE AND ACCEPT STAFF SALARY**

Staff Salary - February 639.95

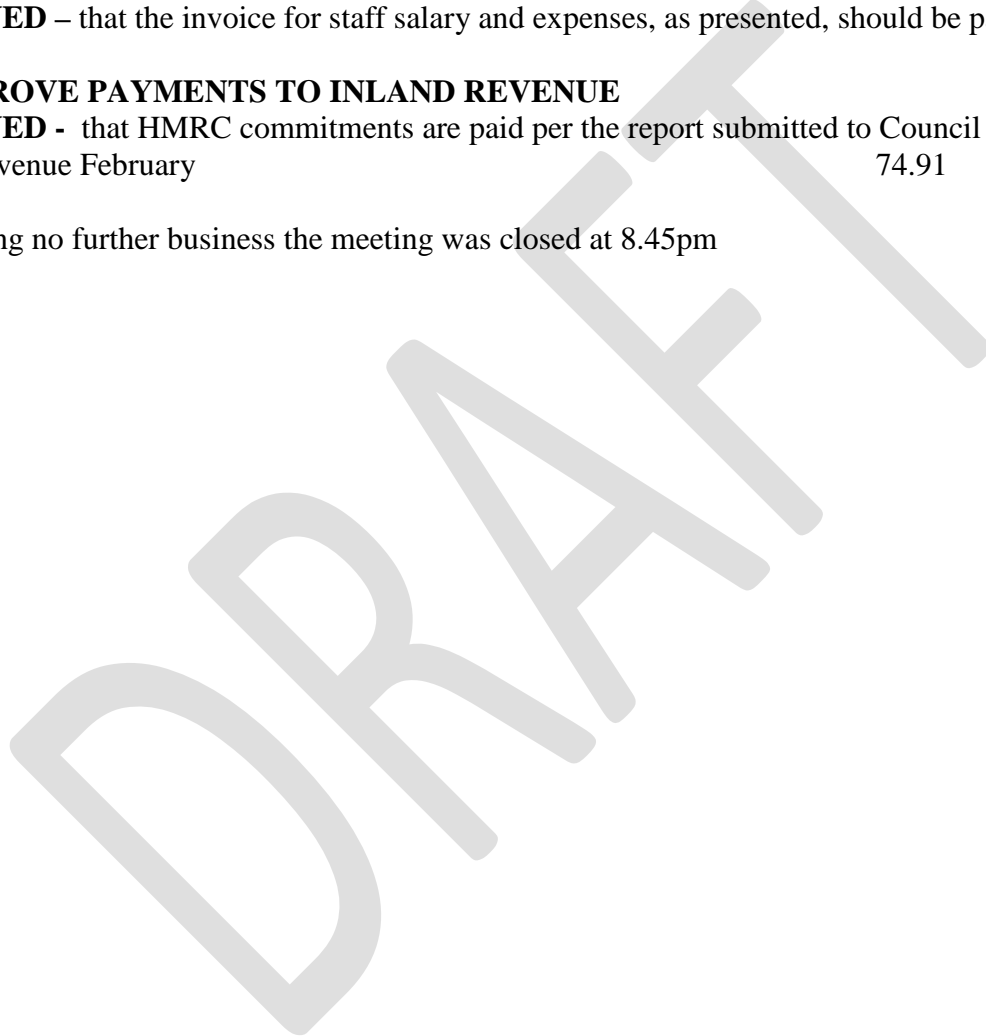
**RESOLVED** – that the invoice for staff salary and expenses, as presented, should be paid.

**044 TO APPROVE PAYMENTS TO INLAND REVENUE**

**RESOLVED** - that HMRC commitments are paid per the report submitted to Council

Inland Revenue February 74.91

There being no further business the meeting was closed at 8.45pm



Signed ..... Date .....