

**MINUTES OF THE MEETING
OF RAWCLIFFE PARISH COUNCIL
WHICH TOOK PLACE ON
WEDNESDAY 25th JANUARY 2017
IN RAWCLIFFE VILLAGE HALL, STATION ROAD
AT 7.00PM**

Present: Councillor D. McKenna – Chairman (in the Chair)
Councillor. R. Barker – Vice Chairman
Councillor B. Clark
Councillor M. McKenna
Councillor F.W. Sykes
Councillor P.R. Sykes
Councillor J. Taylor
Councillor S. Wade

In Attendance Mrs. P.A. Sykes (Clerk)
1 Visitor

001 TO RECEIVE APOLOGIES FOR ABSENCE

Apologies were received from Ward Councillors Fox and Barrett.
It is a legal requirement that all apologies, forwarded to the Clerk, must contain the reasons for absence from Parish Council meetings. This information is confidential and will not be minuted.

A minute's silence took place in memory of Mr. T. Usher, a former Parish Council Chairman.

002 TO CONFIRM MINUTES OF THE PARISH COUNCIL MEETING

Minutes of the meeting of Rawcliffe Parish Council held on 23rd November 2016

RESOLVED – proposed and seconded that the above minutes were circulated, read, and signed as a true copy.

003 TO RECORD DECLARATION OF INTEREST

In accordance with the Code of Conduct which was adopted by Rawcliffe Parish Council on 27th June 2012 and amended on 26th September 2012 any member must declare an interest and identify the Agenda item which they think they may have an interest in according to the Declaration of Members Interest and the type of interest being declared.

Councillor F.W. Sykes declared a pecuniary interest under Item 019 & 020 and stated that he would leave the building at this point.

RESOLVED - proposed and seconded that the Chairman suspend the meeting during the following item.

004 PUBLIC PARTICIPATION

Any member of the public will be allowed no more than 5 minutes to address members present. Any suitable issues taken from this discussion will be placed on forthcoming Agenda. There was no public participation

The meeting was re-opened.

005 TO RECEIVE CHAIRMAN’S REPORT

Thanks were given to the Christmas Tree team and the organisers of the ‘Carols Round The Christmas Tree’ event.

Rawcliffe Rubbish Ridders have been nominated for a Chairman’s Award.

Attendances were made at the November meetings in Beverley and Northallerton regarding the proposed Planning Applications which would increase the volume of HGV’s through the Parish.

Alan Menzies has been contacted regarding the proposal to install 40mph traffic restrictions at the entrance to the Parish.

Two new rubbish bins have been installed.

The weekly walk through of both play areas has taken place. It was noted that the rope on the Rock Climbing equipment has started to fray. Councillor Wade has volunteered to carry out this weekly inspection on the Rawcliffe Bridge Play area.

A proposition was made that Councillor Handley should be handed the documentation concerning the Clerks Workplace Pension.

006 TO RECEIVE CLERK’S REPORT

Play Areas:-

Rawcliffe – it has been noted that to date there has been no invoice for rent for the area of land recently leased from ERYC. There is also some uncertainty about whether or not Rawcliffe Crusaders are actually taking this area of land for expansion of the club. To date Rawcliffe Parish Council have not registered the aforementioned piece of land because of the uncertainty of the lease.

Rawcliffe Bridge – The Clerk has asked for clarity about the payment of rents for the play area. A payment was made in July 2016 and in October 2015.

Property & Commercial Law, ERYC are looking into the matter and will advise the Parish Council when they have received further information.

East Riding Arborists have been contacted twice and asked for a start date for work on the Trees on the Village Green. To date no information has been received from East Riding Arborists. An email dated 10th October 2016 stated that they were submitting a Section 211 Notice to ERYC to obtain permission to carry out the works.

Grass Cutting - it has been noted that Tru-Green have been successful in their tender to cut the two play areas within the Parish for the 2017 cutting season. The Clerk will contact Tru-Green and ask them to attend to this work and the Parish Council contract at the earliest opportunity of the season.

007 TO CONSIDER AND ACT UPON CORRESPONDENCE IF NECESSARY

ERYC Chairman’s Award – Parish Council is invited to forward names of individuals, companies and organisations within the ERYC in recognition of their achievements towards enhancing the well being of the area in which they live. Rawcliffe Rubbish Ridders have been nominated for this Award.

ERYC Traffic Regulations – Temporary road closure at Snaith Road Level Crossing 7th May 2017

ERNLLCA forward their December Newsletter

ERYC Streetscene Services – have forwarded their contractor to supply a bench.

ERNLLCA – have been informed that Her Majesty will be hosting a Royal Garden Party at Buckingham Palace on Tuesday 23rd May 2017. Nominations are invited for the 4 allocated tickets.

Drax Power Station have forwarded Agenda for their Liaison Meeting to take place on 25th January 2017.

ERYC Open Space Supplementary Planning Document has been adopted on 1st November 2016.

008 TO CONSIDER AND APPROVE APPLICATIONS FOR MEMORIAL IN RAWCLIFFE CEMETERY

An application has been received to erect a memorial in Rawcliffe Cemetery consisting of a bronze garden sculpture in the form of two peacocks.

RESOLVED – Members were sympathetic to this request but at this time, this request would have to be refused on the grounds that this style of memorial is not allowed in Rawcliffe Cemetery.

An application has been received from a family who have a burial plot in Rawcliffe Cemetery and who wish to inter additional Cremated Remains in this plot. There are already 4 sets of cremated remains plus one coffin in this plot.

RESOLVED – On this occasion the application was approved but no further internments will be allowed in this grave space.

009 TO CONSIDER PLANNING APPLICATIONS/PLANNING DECISION/INFORMATION

a) Notice of Applications

16/04013/PLF – Erection of a two storey extension to side and single storey extension to rear following removal of existing front entrance and side extension at 2 Field Lane, Rawcliffe.

16/01950/TPO – Beech Crown reduce back to boundary – The Oaks, 26 Hall Gardens, Rawcliffe.

16/03978/PLF – Royal Oak, West End, Rawcliffe. Change of use of public house to 3 self contained flats and existing storage area into an annexe in connection with existing dwelling and associated internal and external alterations (re-submission of 16/02991/PLF)

16/03759/PLF – Danum House, Station Road, Rawcliffe. Change of use of outbuildings to annexe to provide additional accommodation ancillary to main dwelling.

16/04089/PLF – Manor House, 73a The Green, Rawcliffe. Erection of a detached garage.

In the absence of a December meeting the Clerk was instructed to comment on the above and state there was no objection to the five Planning Applications.

16/04277/PLF – Erection of a dwelling, land west of 5 Bridge Hill Close, Rawcliffe Bridge.

RESOLVED – no objection was given to this application.

b) Notice of Decision

16/03290/PLF Erection of single storey extension, 7 South View, Bridge Lane, Rawcliffe Bridge. APPROVED

16/03197/PLF – Installation of a cathodic protection system and associated apparatus at Rawcliffe Petroleum Storage Depot, Papermill Road, Rawcliffe Bridge. APPROVED

16/03575/PLF Erection of first floor extension to side and single storey extension to rear - (Revised Scheme of Ref: 16/00955/PLF) Location: 2 Riverside Court Rawcliffe East Riding Of Yorkshire DN14 8TD APPROVED

16/03792/TELECOM – Installation of a 12.4m mast – Waste Water Treatment Works, Rawcliffe Road, Rawcliffe. ERYC confirm that the views of Rawcliffe Parish Council were taken into consideration when the application was discussed.

010 TO RECEIVE AN UP TO DATE REPORT ON THE PLAY N SK8 PARK & TO DISCUSS RAWCLIFFE BRIDGE PLAYING FIELD

a. The monthly inspection of the play areas in Rawcliffe and Rawcliffe Bridge has been carried out and the report received by the Clerk.

b. A weekly ‘walk through’ visual inspection has taken place for Insurance purposes.

c. The Annual Playground Inspection has taken place by Play Inspections. A copy has been forwarded to all Parish Council members and the person who carries out the monthly inspection.

ERYC inform the Parish Council that Ridding Lane Play Park & Rawcliffe Bridge Playing Fields will be carried out by Trugreen, their nominated contractor.

ERYC Legal and Property Law Team – have sent a comprehensive report regarding the proposed lease of the land off Ridding Lane to the Rawcliffe Crusaders Football Team. It would appear that Rawcliffe Crusaders Football Team have yet to finalise agreements with ERYC.

011 TO DISCUSS A REPLACEMENT CONTRACTOR TO CARRY OUT VARIOUS TASKS IN THE PARISH

It was noted that the Contractor paid by the Parish Council to carry out the cleaning of the bus shelters, gritting of footpaths, cleaning of the War Memorial Area and many emergency tasks has retired from this work.

It was suggested that this work should be advertised but in the meantime the Chairman is to have a word with a resident who may be interested.

012 TO LOOK INTO THE DIFFERENCE BETWEEN FOOTPATHS, FOOTWAYS AND PUBLIC RIGHTS OF WAY

ERYC confirm that Public Rights of Way, Footpaths and Footways are generic and are all under the maintenance of ERYC. The Parish Council may take over the power to maintain these if it wishes and funds could be received through the Precept with massive insurance premiums. Therefore ERYC will maintain but if the Parish Council require fine manicuring the Parish Council could carry out this work. The Chairman disagreed with ERYC's contention that Footways, Footpaths etc are all the same. Legally they are not. The term is generic in that they are all concerned with pedestrian usage, or in the case of bridle paths, horses. ERYC are legally responsible for footways (paths alongside the carriageway including the one that is alongside the graveyard. ERYC carried out work on the trees there last year, but Rawcliffe Parish Council are responsible for footpaths (across fields etc).

013 TO DISCUSS WHETHER THE PARISH COUNCIL SHOULD ADOPT THE PUBLIC PAYPHONE

RESOLVED – with a show of hands that Rawcliffe Parish Council would like to adopt this telephone kiosk. The Clerk will make the necessary enquiries.

014 TO RECEIVE REPORTS FROM MEMBERS OF THE COUNCIL ON MEETINGS ATTENDED Village Hall Committee

– Mrs. M. Harvey is the new Chairman and together with the Secretary is sorting through various documents regarding Deed of Trust. Members thought it prudent to put this matter into the hands of Solicitors.

Rawcliffe Churchyard – the Vicar stated that the front paved path should be levelled. Rawcliffe Parish Council is to acquire quotations for this work in the near future.

Cross Border Group at Snaith – are trying to control the decisions of ERYC to various planning applications which may see an increase in HGV's through the Parish.

015 TO RECEIVE REPORTS FROM WARD MEMBERS

Ward members sent their apologies

016 TO DISCUSS AND APPROVE FINANCIAL MATTERS

a. Accounts for Approval

Invoice Total

Deductible VAT

Signed Date

Rawcliffe Village Hall	9.50	
John Morris – Cleaning of Bus Shelters	36.00	
NEST Pension (direct debit)		
Play Inspection Company – 2016 Annual Inspections	156.00	26.00
nPower – Festive Lighting	60.32	
ERYC 2 x Litter Bins @ £272.16 plus VAT & Installation cost of £105.00 + VAT	905.18	
Henry Jubb – Festive Lighting Rawcliffe & Rawcliffe Bridge	1,192.80	
Yorkshire Water – Green	5.82	
Roy & Al Builders Ltd., - Works to Turning Area	6,594.00	1,099.00
Roy & Al Builders Ltd., - Concrete strips	4,653.60	775.60
Broadley Printers – Parish Newsletter	101.00	

RESOLVED all invoices received were approved for payment

RESOLVED that a transfer of £17,000 (Seventeen Thousand Pounds) is to be requested between the Contingency Account and Deposit Account.

It has been noted that no accounts or request for a grant has been received from the Festival Committee.

b. Payments made under powers specified in Section 4.1 Budgetary Control & Authority to Spend and included in the Financial Regulations (2014)

ERYC Grounds Maintenance Rawcliffe	569.09	94.85
ERYC Grounds Maintenance Rawcliffe Bridge	835.90	139.32
Adam Thompson – Playground Inspections	214.50	

c. To approve Bank Reconciliation for November & December 2016.

RESOLVED – the November & December Bank Reconciliation was circulated to all members and was approved by the Council

d. The Precept demand for 2017/18 has been accepted by East Riding of Yorkshire Council in the sum of £46,652.00 and this will be paid in two instalments of £23,326.00 on 30th April 2017 & 30th September 2017.

017 TO CONFIRM THE DATE OF THE NEXT MEETING

The next Parish Council meeting will take place on Wednesday 22nd February 2017 at 7.00pm

The Annual Parish meeting is to take place on Wednesday 15th March 2017

The Annual Meeting of Rawcliffe Parish Council will take place on Wednesday 24th May 2017 and will precede the usual Parish Council meeting.

06/2017

018 ITEMS TO BE PLACED ON THE AGENDA FOR THE NEXT MEETING OF RAWCLIFFE PARISH COUNCIL

To discuss any amendments to Standing Orders, Financial Regulations, Insurance cover for financial year 2017/18

Signed Date

To update and discuss the Emergency Plan.

To discuss the proposed painting of the seats on the Village Green. Croda 1% Club.

To discuss the legalities of the Parish Council/Village Hall.

To discuss and decide upon the siting of the Peacock Memorial.

EXCLUSION OF THE PRESS AND PUBLIC FOR THE DURATION OF THIS AGENDA DUE TO THE CONFIDENTIAL BUSINESS TO BE DISCUSSED

019 TO DISCUSS AND FINALISE THE STAFF GRATUITY

ERNLLCA have not forwarded the final formula for setting the staff Gratuity. The Clerk will contact ERNLLCA with various suggestions.

020 DISCUSS, APPROVE AND ACCEPT STAFF SALARY & DISCUSS CLERKS EXPENSES

Staff Salary - January 639.75

Staff Expenses 54.00

RESOLVED – that the invoice for staff salary and expenses, as presented, should be paid.

021 TO APPROVE PAYMENTS TO INLAND REVENUE

RESOLVED - that HMRC commitments are paid per the report submitted to Council

Inland Revenue January 75.11

There being no further business the meeting was closed at 8.25pm

Signed Date