

**MINUTES OF THE MEETING
OF RAWCLIFFE PARISH COUNCIL
WHICH TOOK PLACE ON
WEDNESDAY 26th OCTOBER 2016
IN RAWCLIFFE VILLAGE HALL, STATION ROAD**

Present: Councillor D. McKenna – Chairman (in the Chair)
Councillor. R. Barker – Vice Chairman
Councillor M. McKenna
Councillor F.W. Sykes
Councillor J. Taylor
Councillor S. Wade

In Attendance Mrs. P.A. Sykes (Clerk)
3 Visitors

232 TO RECEIVE APOLOGIES FOR ABSENCE

Apologies were received from Councillor B. Clark, Councillor A. Handley, Councillor P.R. Sykes & Ward Councillors Fox and Barrett.

It is a legal requirement that all apologies, forwarded to the Clerk, must contain the reasons for absence from Parish Council meetings. This information is confidential and will not be minuted.

233 TO CONFIRM MINUTES OF THE PARISH COUNCIL MEETING

Minutes of the meeting of Rawcliffe Parish Council held on 28th September 2016

RESOLVED – proposed and seconded that the above minutes were circulated, read, and signed as a true copy.

234 TO RECORD DECLARATION OF INTEREST

In accordance with the Code of Conduct which was adopted by Rawcliffe Parish Council on 27th June 2012 and amended on 26th September 2012 any member must declare an interest and identify the Agenda item which they think they may have an interest in according to the Declaration of Members Interest and the type of interest being declared.

Councillor M. McKenna declared a non-pecuniary interest under Item 246.

Councillor F.W. Sykes declared a pecuniary interest under Item 252 and stated that he would leave the building at this point.

RESOLVED - proposed and seconded that the Chairman suspend the meeting during the following item.

235 PUBLIC PARTICIPATION

Any member of the public will be allowed no more than 5 minutes to address members present. Any suitable issues taken from this discussion will be placed on forthcoming Agenda.

It was noted that the Public Footpath out of Old Mill Lane across the field close to the playing field appears to have been ploughed up. Further investigation will take place

RESOLVED proposed and seconded that the Chairman reopen the meeting.

236 TO RECEIVE CHAIRMAN'S REPORT

- Snaith Town Council, Cross Borders. Pressure is to be put on North Yorkshire Council to make them aware of the problems with HGV passing through the Parish at the moment and the expected problems which will be evident if the proposed Pollington Planning is approved.
- St. James' Church, Rawcliffe was unsuccessful in an attempt to acquire funding for proposed works within the church.
- Rawcliffe Crusaders Football Club – there is some concern regarding this venture and to date only scant information has been received.
- ERYC have agreed that the 'P' Gate should receive some attention but state that there is no money for this project. Designs for a replacement gate have been sought and this work is in abeyance.
- ERYC has cleared the 'twitchill' which is now tidy.
- The replacement seat at the end of the red brick wall is ongoing and ERYC need to be informed of future developments.
- It has been noted that the new Web Site is not being accessed readily through Google. The makers of the web site state that the Local Authority should be informed to place a link on their web site which will boost the status of Rawcliffe Parish Council Web Page. To access the site the address www.rawcliffeparishcouncil.org.uk will activate the site.
- A resident has noted that there is no disabled access into the Churchyard from the road at the back of the Churchyard.
- Community Payback have carried out community works in the Parish and it is agreed that a good standard of work was achieved.
- A petition regarding the speeding through the Parish and other related matters has been forwarded to the Chief Constable of Humberside Police and East Riding of Yorkshire Council.

237 TO RECEIVE CLERK'S REPORT

Christmas Trees – to be delivered on Friday 18th November, time to be confirmed. Keith Fillingham will help. Extra help would be appreciated.

Rawcliffe School PTFA have contacted the Parish Council for permission to have stalls on the Village Green on the night of the lighting of the Christmas Trees. Because a special licence is now required for such efforts Mrs. Dickinson has been told that she should make sure she has a licence to cover their fund raising efforts.

Poppy Wreaths – have been ordered from British Legion.

Tree Works on the Village Green – A Section 211 Notice has been submitted to ERYC and arrangements to commence the work will take place once permission has been granted.

Npower – tariff is changing £1.50 per month from 1st November 2016

Litter Bins – the outstanding order for 3 litter bins will be complete within 4/5 weeks.

Crusaders Football Club – It has come to notice that the field, promised to the club has now been ploughed and re-seeded for the following season.

Work on the Turning Circle and Concrete strips – will commence as soon as possible after 7th November, 2016.

238 TO CONSIDER AND ACT UPON CORRESPONDENCE IF NECESSARY

St. James' Church, Rawcliffe – PCC have thanked the Parish Council for organising the improvement work to the pathways across the graveyard and to the Vestry door.

ERYC, Rural Communities Officer - informs the Parish Council that BT are considering removal of the 3 public payphones in the Parish of Rawcliffe. This is because of lack of usage. There are options available to keep the payphones and ERYC will support the Parish Councils in their decision. The Clerk

Signed Date

has been instructed to contact ERYC & BT and remind them that the public payphone at the side of the Village Green is in a Conservation Area and ask if this could be retained.

ERYC have forwarded their essential winter information.

ERYC – inform the Parish Council of their proposal to make Traffic Regulation Order at – A614 Snaith Road, Rawcliffe, A614 Thorne Road and A1041 Snaith Road, East Cowick. The Clerk has been instructed to contact ERYC and request the proposed 40mph speed limit from Gyne Corner should be extended to the Rawcliffe 30mph sign when entering the village from Snaith.

Came & Co., Local Council Insurance have forwarded their Autumn brochure.

239 TO CONSIDER AND APPROVE APPLICATIONS FOR MEMORIAL IN RAWCLIFFE CEMETERY

There were no memorials to consider.

240 TO CONSIDER PLANNING APPLICATIONS/PLANNING DECISION/INFORMATION

a) Notice of Applications

16/03290/PLF – Erection of single storey extension – 7 South View, Bridge Lane, Rawcliffe Bridge
RESOLVED No objection was given to this application.

16/03197/PLF – Installation of a cathodic protection system and associated apparatus – Rawcliffe Petroleum Storage Depot, Paper Mill Road, Rawcliffe Bridge.

RESOLVED – No objection was given to this application.

16/03264/PLF – Erection of dwelling following demolition of the existing workshop (resubmission of **16/01062/PLF** Yorkshire Triumphs Ltd Bell Lane Garage, Rear of 18 Bell Lane, Rawcliffe.

b) Notice of Decision

13/02015/PLF – Alterations and extensions to vacant workshop to form a dwelling – Land south of Black Horse Inn, Bridge Lane, Rawcliffe. **APPROVED**

c) Pre-application from Clarke Telecom Ltd., Manchester Proposed base station installation Land at Yorkshire Water, Rawcliffe Road, Rawcliffe.

RESOLVED – that Rawcliffe Parish Council object to the erection of this mast in this location. The reason being is that when approaching the village on the Goole Road the mast would dominate the skyline.

The Clerk has been instructed to contact Clarke Telecom Ltd and suggest that perhaps there is a more discrete site within the Parish of Rawcliffe.

241 TO RECEIVE AN UP TO DATE REPORT ON THE PLAY N SK8 PARK & TO DISCUSS RAWCLIFFE BRIDGE PLAYING FIELD

a. The monthly inspection of the play areas in Rawcliffe and Rawcliffe Bridge have been carried out and the report received by the Clerk.

b. A weekly ‘walk through’ inspection is taking place for Insurance purposes.

It was proposed that observations should be made at the beginning of the growing season on the grass and if necessary contact a member of the Parish Council before the growth gets out of hand.

It was noted that a small device for tightening the zip wire on the Playnsk8 Park is in safekeeping by a member of the Parish Council. The Maintenance Contractor is to be asked if it is something he needs.

242 TO RECEIVE REPORTS FROM MEMBERS OF THE COUNCIL ON MEETINGS ATTENDED

Signed Date

Councillors M. McKenna, P.R. Sykes, J. Taylor and R. Barker attended the recent Village Hall Committee and reported the proposed refurbishments to the Hall. Parish Council representatives on the Committee showed concern regarding the financing and decision making of the Hall and committee.

243 TO DISCUSS AND ADOPT THE MODEL PROTOCOL FOR THE HANDLING OF COMPLAINTS BY MEMBERS OF THE PUBLIC ABOUT THE COUNCIL

Copies of these documents have been forwarded to all members.

RESOLVED that the Code of Practice for Local Councils in Handling Complaints has been received by all members and approved by Rawcliffe Parish Council.

244 TO DISCUSS AND ADOPT THE MODEL GRIEVANCE AND DISCIPLINARY PROCEDURES & DATA PROTECTION POLICY

Copies of the Grievance Policy, Disciplinary Policy and the Hearing Procedure Appendix 1 has been forwarded to all members.

RESOLVED that these policies are approved by Rawcliffe Parish Council.

245 TO DISCUSS AND AMEND THE STANDING ORDERS

Members of Rawcliffe Parish Council were asked to familiarise themselves with the Standing Orders which are on the new Web Site.

246 TO DISCUSS THE NEWLY ERECTED SEAT ON RAWCLIFFE VILLAGE GREEN (M. McK) TODISCUSS MAINTENANCE OF THE METAL SEATS ON THE VILLAGE GREEN (M.McK)

Further discussion took place regarding the siting of this seat.

RESOLVED – This seat will be sited between the two existing seats on the Village Green.

It was noted that the metal seats on the Village Green require painting. The Chairman is to contact a resident who has shown interest in this work.

Croda 1% club will also be contacted.

All these works to be carried out in Spring 2017

247 TO RECEIVE REPORTS FROM WARD MEMBERS

Ward Councillors were not present due to other commitments.

248 TO DISCUSS AND APPROVE FINANCIAL MATTERS

a. Accounts for Approval	Invoice Total	Deductible VAT
Rawcliffe Village Hall	9.50	
John Morris – Cleaning of Bus Shelters	90.00	
Royal British Legion – Poppy Wreaths 2 x £21.50	43.00	
Lodge Landscapes – 2 Christmas Trees		
ERNLLCA Grievance & Disciplinary Training x 3-54.00		
2016 Conference x 2	153.00	207.00
P.A. Sykes – Expenses	100.00	
Adam Thompson – Playground Inspections x 4	390.00	
Repair to various elements	78.00	
Robin Chapman – repairs to changing rooms on		
Rawcliffe Bridge Play Area Changing Rooms – as approved	496.48	
Yorkshire Water	16.79	

RESOLVED all invoices received were approved for payment

Signed Date

It has been noted that no accounts have been received from the Festival Committee.

- b. Payments made under powers specified in Section 4.1 Budgetary Control & Authority to Spend and included in the Financial Regulations (2014)**
- c. To approve Bank Reconciliation and receipts & payments accounts for half year to 30th September 2016**
RESOLVED – proposed seconded and unanimously approved.
- d. Budget Monitor 2nd Quarter (half year)**
RESOLVED – proposes, seconded and unanimously approved.

249 TO CONFIRM THE DATE OF THE NEXT MEETING

The next Parish Council meeting will take place on Wednesday 23rd November 2016 at 7.00pm

250 ITEMS TO BE PLACED ON THE AGENDA FOR THE NEXT MEETING OF RAWCLIFFE PARISH COUNCIL

To discuss the Budget for 2017/18
To discuss the Precept for 2017/18

It was noted that the services for Remembrance Sunday are as follows:-
St. James' Church, Rawcliffe 9.30am
War Memorial, Station Road, Rawcliffe, to assemble at 10.50am

EXCLUSION OF THE PRESS AND PUBLIC FOR THE DURATION OF THIS AGENDA DUE TO THE CONFIDENTIAL BUSINESS TO BE DISCUSSED.

251 DISCUSS, APPROVE AND ACCEPT STAFF SALARY/EXPENSES

Staff Salary £639.75

RESOLVED – that the invoice for staff salary and expenses, as presented, should be paid.

252 TO APPROVE PAYMENTS TO INLAND REVENUE

RESOLVED - that HMRC commitments are paid per the report submitted to Council.

Inland Revenue £75.11

There being no further business the meeting was closed at 8.50pm

Signed Date