**RAWCLIFFE PARISH COUNCIL**

 **Clerk: Mrs V. Baggott**

 **65 Bloomhill Court,**

 **Moorends,**

 **Doncaster**

 **DN8 4PF**

 **Phone number 07761 801122**

 **clerk@rawcliffeparishcouncil.org.uk**

11th July 2025

You are hereby summoned to attend the Extra Ordinary meeting of Rawcliffe Parish Council to be held at St James’ Church, The Green, Rawcliffe at 7pm on Wednesday 16th July 2025

Agenda

**17 Apologies for Absence**

**18** **To record declarations of interest on items listed on the agenda and the nature of such interest**

**19** **To** **note dispensation given to councillors on items on the agenda**

 **20 To approve the Financial Statements for the Financial year 01.04.24 to 31.03.25**

 A copy of all Financial Records for 2024/25 will be presented to members of Rawcliffe ParishCouncil for their information and perusal during the meeting.

1. **To consider approve and sign** theAnnual Governance Statement and to be signed by the Chairman and the Responsible Financial Officer.
2. **To consider approve and sign** the Accounting Statements and to be signed by the Chairman and the Responsible Financial Officer.
3. **To consider approve and sign** Annual Return and accompanying information, which will be returned to the appointed External Auditor by the extended deadline of 31st July 2025.
4. **To consider approve and sign** the Council’s Bank Reconciliation by the Chairman and the Responsible Financial Officer.
5. **To approve that the** Statutory Common period for the exercise of public rights – 2nd June 2025 to 14th July 2025 was considered, and approved.
6. It is considered, confirmed and approved that Rawcliffe Parish Council are compliant with the Transparency Code - Local Audit and Accountability Act 2014.
7. **To consider,** discuss and approved Internal Audit Report which was circulated to all Councillors for year ending 31st March 2025

All necessary End of Year Documents will be displayed on the Parish Website and Parish Notice Boards when forwarded to PKF Littlejohn, the Council’s appointed External Auditor.

Yours sincerely

Chairman to the Council