Minutes of Rawcliffe Parish Council Annual General Meeting held on Wednesday 22 May 2024 at 7pm at St James Church.

Election of Chairman for the year 2024/2025.

Cllr. Pauline Sykes proposed Cllr. Shona Wade to be Chair for the following year seconded Cllr. Chris Wade

Declaration of Acceptance signed by the Chair

Signed by Cllr. Shona Wade

Election of the Deputy Chair for the year 2024/2025

Cllr. Chris Wade proposed Cllr. Pauline Sykes for Deputy Chair seconded Cllr. Simon Harris

Declaration of Acceptance signed by the Deputy Chair

Signed by Cllr. Pauline Sykes

Apologies for Absence

Cllr. Joanne Emberton – Leveson

To propose the minutes of Rawcliffe Parish Council Meeting held on Wednesday 24 April 2024

Proposed Cllr. Chris Wade seconded Cllr. Pauline Sykes

To note the minutes of the Extraordinary Council Meeting held on Wednesday 15 May 2024

To fix a Day, time and location of future Parish Council Meetings.

Agreed the 4th Wednesday of the month at 7pm

To elect Members to sit on the following Committees

Rawcliffe Education Chairty – Cllr. Shona Wade, Cllr. Pauline Sykes

Events Committee – Cllr. Joanne Emberton - Leveson

2024 Festival Committee – Cllr. Chris Wade, Cllr. Shona Wade, Cllr. Pauline Sykes, Mr Steve Kealey and Mr Jeff Lee

Rawcliffe and Rawcliffe Bridge School of Governors – Cllr. Elle Gleeson

Croda Liaison Committee – Cllr. Shona Wade, Cllr. Chris Wade, Cllr. Simon Harris

Drax Power Station Committee – Cllr. Simon Harris

Sugar Mill Ponds Committee – No members

Personnel Committee – Cllr. Shona Wade, Cllr. Pauline Sykes, Cllr. Andy Hiles, Cllr. Joanne Emberton – Leveson

Drainage Board – It was noted ERYC must not submit applications for the Drainage Board.

To record declarations of interest and the nature of such interest

Cllr. Shona Wade and Cllr. Chris Wade 24a

Public Participation

None

To receive the Parish Clerks Report

The parish clerk has carried out a drive round the village to inspect lighting columns, reports have been made to ERYC regarding 3 lights on the green, 2 on west end and 1 on station road on in the day. No lighting on in Rawcliffe Bridge in the day.

Website fully updates.

To receive the East Riding of Yorkshire Council Report

No East Riding Councillors present

Newsletter – Parish Council Articles

The parish clerk has requested vulnerable for emergency plan and dog fouling. It was requested Car Parking issues were placed on the Newsletter with information on how to report to East Riding of Yorkshire Council.

Insurance Renewal

The parish clerk has leased with Gallagher’s. Cost of £2118.68 increase from £1914.17 last year. Village Hall cannot be included at this time as it is not on the asset register. Proposed Cllr. Chris Wade seconded Cllr. Simon Harris and agreed.

Litter Pick Updates

An email was displayed to councillors regarding fly tipping and litter picking from a local Keep Britain Tidy Ambassador. Noted by councillors.

Emergency Plan Update

An updated copy has been forwarded to councillors for consideration. A draft is on the website. The Parish Clerk advised Cllr. Elle Gleeson had made recommendations which would be included in the updated version. To be forwarded to councillors when complete. Noted by council members.

ERNLLCA Membership

£840.68 for the annual membership. Cllr. Pauline Sykes proposed accepting the costs seconded Cllr. Andy Hiles and agreed.

Items from Council Members

Correspondence Procedure – Cllr. Elle Gleeson

Cllr. Elle Gleeson stated she had received notification emails had not been replied to by the parish council. The parish clerk requested information on the missing correspondence to allow her to carry out investigations.

Festival Update – Cllr. Chris Wade

Cllr. Chris Wade stated the group dealing with the Festival this year would start to look at all the legalities of putting on the event. The parish clerk advised she had secured support and sponsorship from Direct Traffic Management for the road closure. Noted by council members.

Fence on little green near church – Cllr. Chris Wade

Cllr. Chris Wade requested the parish clerk request an up to date quote for the small fence section on the village green seconded Cllr. Pauline Sykes and agreed.

Grave levelling – Cllr. Shona Wade

A cost from James Duffin was presented to councillors for the levelling up of graves, Cllr. Simon Harris requested a Method Statement be produced prior to the work been completed. Cllr. Chris Wade proposed the quote be accepted seconded Cllr. Pauline Sykes and agreed.

Christmas lights- Cllr. Shona Wade

A request was made to gather a costs for the Christmas Lighting for 2024. Noted

Beacon lighting – Cllr. Shona Wade

Cllr. Shona Wade stated the Beacon would be lit at 9.15pm with a small reading and the proclamation been read prior to the lighting. The parish clerk agreed to decorate the green with bunting for the event.

Update from Street Maintenance Operative

Information Attached and forwarded to councillors for consideration. Noted by council members. Cllr. Chris Wade proposed gathering costs for a chipper to be used when removing dead trees and then allowing residents use of free bark chippings seconded Cllr. Simon Harris and agreed.

Rawcliffe and Rawcliffe Bridge Play Update and Inspection

Fence damaged – nothing other to report

To consider and approve applications for memorials in Rawcliffe Cemetery

Busy month - 2 x burials, 1 x ashes interment, 4 new grave purchases, 2 confirmed future burials

Accounts

Payments and Receipts – A list of payments were read to councillors for consideration.

AGAR – Internal Audit Submission – this has now been submitted to the internal auditor for consideration.

…………………………………………… Signature

…………………………………………… Date